



## Staff Senate Meeting Minutes

*Tuesday, November 6, 2021*

*10:00 A.M.*

~~*Eagles Nest Building — Multi-Purpose Room*~~

T4 Building, Room 104

### Senate Member Attendance

Members with ~~strikethrough~~ were absent.

Angela Clark – President

Roneka Polidore – Vice President

~~Kathy Hawsey – Secretary~~

VACANT – Treasurer

Monica Pier - Student and Academic Success

~~Lauren Case – Finance and Operations~~

~~Justine Landry – Student and Academic Success~~

~~Joul Ghorayeb – Finance and Operations~~

Homero Lozano - Strategic Initiatives

~~Luke Bourgeois – Strategic Initiatives~~

~~Amber Clark – Strategic Initiatives~~

~~John Randall – Student and Academic Success~~

Stephanie Finley - Finance and Operations

VACANT – Past President/Member at Large (nv)

~~Luke Bourgeois – Parliamentarian (nv)~~

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### I. Call to Order @ 10:15 AM

### II. Minutes Review

- a. Minutes were review by those present and tabling the vote of October Minutes at December meeting.

### III. Old Business

- a. Staff Appreciation
  - i. Unable to move forward until budget amount has been allocated. Tabled until December Meeting.
- b. Service Awards
  - i. Last update was that HR was working with the vendor. Tabled until December Meeting.
- c. Staff Engagement (BINGO Winner Drawing)
  - i. One completed entry was brought to the office. Suggestion to allow the one completer the chance to win a basket and then draw from the names of those who started but didn't finish for the second basket.
- d. Parking Funds/ Pot Holes
  - i. No update has been given. Left on the agenda to continue requesting follow up. Mention was made of the large pot hole that is the responsibility of the city to have repaired looking poorly on LIT.

- e. Emergency Fund
  - i. Homero will be creating a short blurb to poll the interest of the faculty and staff before pushing forward with HR for logistics.
- f. Room Naming Update
  - i. No update was provided, another follow-up e-mail will have to be sent.
- g. Website
  - i. Note enough to vote on approval, sent as a part of a voting google form to get all senates input.
- h. Budget
  - i. A general budget suggestion was provided to be voted on in google form as follows:
    1. \$750 – Staff Appreciation Gift (actual item to purchase voted on later)
    2. \$225 – Fall Pot Luck (meat purchase with hopes of collaboration with Faculty Senate)
    3. \$225 – Spring Pot Luck (meat purchase with hopes of collaboration with Faculty Senate)
    4. \$450 – Summer Fun Day (planning sub-committee to be formed)
    5. \$350 – Staff Senate Token of Appreciation (ex: plaques, polos, lunch, etc. for senate members)

#### **IV. New Business**

- a. Door Decorating Contest
  - i. Sent out for vote in google form.
- b. Pot Luck
  - i. Monica is to contact the President's office to determine if we will join in with their event or if we will host this as our own individual event.
- c. Inspirational Communication – Vote
  - i. Sent out for vote in google form.

#### **V. Open Floor**

- a. Monica
  - i. What can be done **now** to help people feel excited to come to work. Excited about future events but looking for encouragement now.
    1. Discussed having a Thanksgiving drive where we send thank you notes around campus signed from staff senate. – No one volunteered to take on this task.
- b. Angela

- i. Attended Faculty Senate Meeting on Monday, November 8
  1. Interested in doing joint events and suggested we make a fun committee.
  2. Having multiple technology issues with printers and such and wanted to know if Staff Senate was having the same issues.
- ii. Suggested the need of creating a Staff Senate g-mail account to allow for all Staff Senate Members to see poll results in live time.

**VI. Adjournment @11:14 AM**