



**LAMAR INSTITUTE  
OF TECHNOLOGY**

Artistry of Hair Design II  
(202390.CSME 1355.6A1)

### **INSTRUCTOR CONTACT INFORMATION**

Instructor: Katie Oxley

Email: koxley@lit.edu

Office Phone: 409-247-5315

Office Location: Gateway Campus  
Room CO#2

Office Hours: Monday-Thursday 7:30am- 8:00a.m. & 2:00p.m.-3:30  
Friday 9:00a.m.-11:00a.m.

### **CREDIT**

SCH (3) Semester Credit Hours (2 hours lecture, 4 hours lab)

### **MODE OF INSTRUCTION**

FACE TO FACE CLASS INSTRUCTION

### **PREREQUISITE/CO-REQUISITE:**

CSME 1355: Artistry of Hair Design II

### **COURSE DESCRIPTION**

A continuation of hair design. Topic includes the additional theory and applications of current trends in hair design.

### **COURSE OBJECTIVES**

Upon completion of this course, the student will be able to

1. Practice basic competencies related to the artistry of hair design
2. Demonstrate the use of tools utilized for hair styling and exhibit basic manipulative skills
3. Follow safety and sanitation laws and rules according the Texas Department of Licensing and Regulations (TDLR)

### **REQUIRED TEXTBOOK AND MATERIALS**

Approved: **Initials/date**

**Milady Standard Cosmetology, 14th Edition** Cengage, 2023

*Online Homework Platform—CIMA*

ISBN-14: 9798214098814 (14th edition Cosmetology CIMA Course Access Card + CIMA)

**TDLR Cosmetology Rules and Regulations Book**

**ATTENDANCE POLICY**

Regular class attendance is important to the attainment of the educational objectives of the college. The cosmetology program has formulated an attendance policy that is consistent with the objectives of the program and the needs of the student to fulfill all necessary requirements needed.

Poor attendance is a leading reason for termination from a job in all areas of employment. With this factor in mind, the instructor monitors student course activity daily.

Attendance is 20% of your overall grade, and will be monitored daily.

**DROP POLICY**

If you wish to drop a course, you are responsible for initiating and completing the drop process. If you stop coming to class and fail to drop the course, you will earn an “F” in the course.

**COURSE CALENDAR**

DATE	TOPIC	ASSIGNMENT	ASSIGNMENTS (Due on this Date)
Week 1	Review Blackboard, Course Syllabus, Student Cosmetology Handbook . Ch.12 - Formal Updo's.	Formal Updo's	Tentative- 8/23/2023
Week 2	Ch.12- Hair Styling- Updo's	Hair Styling with Updo's Test	Tentative- 8/28/2023
Week 2 Continued	Ch. 13 Braiding & Braid Extensions	Braiding with Extensions Test	Tentative- 08/30/2023
Week3	Ch. 14 Hair Extensions	Hair Extensions Test	Tentative- 9/06/2023
Week4	Ch. 14 Wigs & Hair Additions	Wigs	Tentative- 9/13/2023
Week 5	Ch. 12 Roller Setting/ Finger Waves	Wet Set	Tentative- 9/20/2023
Week 6	Ch.12 Hair Styling- Blow drying Techniques	Blow Drying Test	Tentative- 9/27/2023
Week 7	Ch. 12 Hairstyling-Thermal Curling	Thermal Curling Test	Tentative- 10/04/2023
Week 8	Ch. 12 Hairstyling-Hair Pressing Techniques	Hair Pressing Test	Tentative- 10/11/2023

Week 9	Ch. 12 Hairstyling- Locks, Twists, Dreads	Locks, Twists, & Dreads Test	Tentative- 10/18/2023
Week 10	Ch. 12 Hairstyling- Specialty Hair Styles	Specialty Hair Styles Test	Tentative- 10/25/2023
Week 11	Ch. 12 Hairstyling- Review Wet Setting	Review Wet Setting Test	Tentative- 11/01/2023
Week 12	Ch. 12 Hairstyling- Review Thermal Hair Styling	Review Thermal Hair Styling Test	Tentative- 11/08/2023
Week 13	Ch. 12 Hairstyling- Review S.B. Blow Dry/Iron Style	State Board Blow Dry/Iron Style Test	Tentative- 11/15/2023
Week 14	State Board Practical Exam	State Board Practical Exam	Tentative- 11/22/2023
Week 15	Review Chapters 12-14 Written Exam	Review Chapters 12-14 Written Exam	Tentative- 11/29/2023
Week 16	Final Exams	Final Exams	Tentative-12/4-5/2023

## **COURSE EVALUATION**

Final grades will be calculated according to the following criteria:

Attendance	20%
Written Assignments	20%
Chapter Exams	10%
Lab (Hands-on) Exams	10%
Labs (Hands-on)	20%
Final Exam	20%

## **GRADE SCALE**

- 90-100 A
- 80-89 B
- 70-79 C
- 0-69 F (Repeat Course)

## **TECHNICAL REQUIREMENTS**

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at <https://lit.edu/online-learning/online-learning-minimum-computer-requirements>. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

## **DISABILITIES STATEMENT**

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email [specialpopulations@lit.edu](mailto:specialpopulations@lit.edu). You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](#).

## **STUDENT CODE OF CONDUCT STATEMENT**

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at [www.lit.edu](http://www.lit.edu). Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

## **STARFISH**

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

## **ADDITIONAL COURSE POLICIES/INFORMATION**

1. Student must purchase Milady CIMA Access Card, from LU bookstore Barnes & Nobles, to access online text material by the end of the first week of class.
2. Students will be issued the course required kit second week of school.
3. Students must bring all required text and text materials to class daily.
4. Students must bring all supplies for the course daily.
5. Students must remain in uniform while on campus
6. If you wish to drop a course, the student is responsible for initiating and completing the drop process. If you stop participating in the course and fail to drop the course, you will earn an 'F' in the course.
7. A grade of 'C' or better must be earned in this course for credit toward degree requirement.
8. Additional course policies, as defined by the individual course instructor, will be outlined in the course addendum and provided by the instructor.