



**INCR 1402– Physics of Instrumentation**  
**Section 6B1 – Spring 2024**  
*Course Syllabus Class Addendum*

**Instructor Contact Information**

<b>Instructor</b>	Thomas M. Bonds
<b>Email</b>	tmbonds@lit.edu
<b>Office Hours</b>	<b>Spring 2024</b> M T 5:00-5:30pm W R 5:00-5:30pm F

**Attendance Policy**

1. Missing 20% (6) or more of classes will result in an automatic F for the course.
2. Missing more than 20% of a class period will count as an absence.
3. Being tardy 3 times equals 1 absence.

**Grade Scale**

EXAMS\*- 50%

Labs- 30%

Quizzes/Assignments- 20%

\*There will be 4 major EXAMS and an optional FINAL EXAM. The 4 highest grades will be used to calculate your 50% EXAM total.

**Virtual Instruction Dates:**

<b>January</b>	Tuesday 23 <sup>rd</sup> and Thursday 25 <sup>th</sup>
<b>February</b>	Tuesday 20 <sup>th</sup> and Thursday 21 <sup>st</sup>
<b>March</b>	Tuesday 19 <sup>th</sup> and Thursday 21 <sup>st</sup>
<b>April</b>	Tuesday 16 <sup>th</sup> and Thursday 18 <sup>th</sup>

### **Course Policies/Additional Information**

1. No food, drinks, or use of tobacco products in class.
2. No foul or harsh language will be tolerated
3. Turn off all Cell Phones during lectures, unless otherwise instructed by me
4. Clean up work station after you complete your lab assignments. Materials left at work station will result in 5 points deducted from that lab assignment.
5. Take care of tools and equipment used during class
4. Headphones may be worn only upon Instructor approval
5. Do not bring children to class.
6. No Cheating of any kind will be tolerated. Students caught cheating or helping someone to cheat can and will be removed from the class for the semester. Cheating can result from expulsion from LIT.
7. If you wish to drop a course, the student is responsible for initiating and completing the drop process. If you stop coming to class and fail to drop the course, you will earn an 'F' in the course.
8. Students must have access to, and knowledge of basic computer functions (including Blackboard)
9. Students should check Blackboard daily.
10. Internet Usage
  - a. Classroom computers have access to the internet.
  - b. Student usage of the internet will be monitored.
    - Proper usage of the internet will be allowed for classroom research, classwork, tests, and assignments as directed.
  - c. Any unauthorized usage of the Internet will not be tolerated.
    - Improper usage of the Internet, such as profanity, nudity, gambling, etc. will result in disciplinary action.
- 11. There will be NO make-up Exams if not communicated prior to test about the absence. If you miss an Exam for any reason without communication with instructor, you automatically forfeit your possible exemption from the Final.**
- 12. If you are more than 15 minutes late on Exam Day, the door will be locked, and you will receive a zero on that Exam.**