Practicum/Criminal Justice (CJSA 2265)

INSTRUCTOR CONTACT INFORMATION Instructor: Nicole Mitchell

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Office Phone: 409-839-2968

Office Location: TC-116A

Office Hours: M-F 8:00am-5:00pm

CREDIT
2 Semester Credit Hours (0 hours lecture, 20 hours lab)

MODE OF INSTRUCTION
Various

PREREQUISITE/CO-REQUISITE:
None

COURSE DESCRIPTION
Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.

COURSE OBJECTIVES
Upon completion of this course, the student will be able to
As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.
REQUIRED TEXTBOOK AND MATERIALS N/A-hands
on

ATTENDANCE POLICY
128 hours are required of this program and student must complete all those hours in order to receive credit for the course.

DROP POLICY

If you wish to drop a course, you are responsible for initiating and completing the drop process by the specified drop date as listed on the [Academic Calendar](#). If you stop coming to class and fail to drop the course, you will earn an "F" in the course.

STUDENT EXPECTED TIME REQUIREMENT

For every hour in class (or unit of credit), students should expect to spend at least two to three hours per week studying and completing assignments. For a 3-credit-hour class, students should prepare to allocate approximately six to nine hours per week outside of class in a 16-week session OR approximately twelve to eighteen hours in an 8-week session. Online/Hybrid students should expect to spend at least as much time in this course as in the traditional, face to-face class.

COURSE CALENDAR

DATE	TOPIC	READINGS (Due on this Date)	ASSIGNMENTS (Due on this Date)
Week 1	Student meets with Department Chair	Go over contract agreement	Due on or before 1st day of class.
Week 16	Practical application and collaboration with agency.	N/A	128 hours by May 6, 2024.
Week 16	Final Paper	On Work Experience	Due by May 6, 2024

COURSE EVALUATION

Final grades will be calculated according to the following criteria:

- Final grades will be calculated according to the following criteria:
- Completion of 128 hours
- Timesheets and evaluations turned in by employer

GRADING SCALE

90-100   A
80-89   B 70-79
C
60-69   D
0-59   F

LIT does not use +/- grading scales

ACADEMIC DISHONESTY

Students found to be committing academic dishonesty (cheating, plagiarism, or collusion) may receive disciplinary action. Students need to familiarize themselves with the institution's Academic Dishonesty Policy available in the Student Catalog & Handbook at http://catalog.lit.edu/content.php?catoid=3&navoid=80#academic-dishonesty.

TECHNICAL REQUIREMENTS

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at https://lit.edu/online-learning/online-learning-minimumcomputer-requirements. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at Special Populations - Lamar Institute of Technology (lit.edu).

STUDENT CODE OF CONDUCT STATEMENT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT. **ADDITIONAL COURSE POLICIES/INFORMATION**

1.Participation is required

2.   Work hours, assignments and documentation will be coordinated between the student and assigned program supervisor/manager and agency.

3.   Specific program policies and requirements will necessarily be commensurate with the assigned organization.

4.   If for any reason the student cannot fulfill his/her required hours or is terminated from organization/agency student will result in a grade of F in the course. 5. Successful completion of the practicum journal/essay/oral exit/evaluations.

6. Additional class policies as defined by the individual course instructor