Lamar Institute of Technology
A member of the Texas State University System

Dear Applicant:

We are so glad you are interested in pursuing a career in Nursing! Enclosed are all the necessary instructions for your application to our Associate of Applied Science in Nursing (AASN) Program at Lamar Institute of Technology (LIT). Graduates of this program will be awarded an Associate of Applied Science in Nursing Degree and are eligible to take the NCLEX-RN exam for licensure as a Registered Nurse (RN).

Please follow all directions thoroughly and completely. All materials must be submitted to the Department of Nursing by the due date on the LIT website.

The Nursing Program is currently approved by the Texas Board of Nursing.

The AASN Program has specific acceptance requirements listed in the Application Packet. The first step in applying to the AASN Program is application and acceptance to LIT, including sending high school or previous college transcripts.

All prerequisite courses must be **complete** or **in progress** when you apply to the nursing program.

Prerequisites:

ENGL 1301 - Composition I
PSYC 2314 - Lifespan Growth & Development
BIOL 1322 - Nutrition & Diet Therapy
BIOL 2301 - Anatomy and Physiology I
BIOL 2101 - Anatomy and Physiology I Lab
BIOL 2302 - Anatomy and Physiology II
BIOL 2102 - Anatomy and Physiology II Lab
BIOL 2120 - Microbiology for Non-Science Majors
BIOL 2320 - Micro for Non-Science Majors Lab

*HUMA 1315 - Fine Arts Appreciation is **not** a prerequisite. This course must be **complete prior to graduation**.*

We look forward to receiving your application. If you need assistance from the Nursing Program, please contact our Administrative Associate Sr. Ms. Vavah Kamasa-Quashie at (409)247-5246 or via email at vkamasaquashie@lit.edu.

Thank you,

Misty Jones, MSN Ed., RN
Program Director of Nursing
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LAMAR INSTITUTE OF TECHNOLOGY
MEMBER THE TEXAS STATE UNIVERSITY SYSTEM™

Procedures for Application to the Associate of Applied Science in Nursing Program

1. Apply to Lamar Institute of Technology (LIT) using www.applytexas.org.
2. Send the official high school transcript, all college transcripts, and SAT or ACT test results to LIT Admissions at P.O. Box 10043 Beaumont, TX 77710 or email to Admissions@lit.edu.
3. Students accepted to LIT will be issued a T-Number (student identification number) which is required to apply to the programs.
4. College GPA must be 2.5 or higher.
5. College Science GPA must be 2.5 or higher
6. Grades in all prerequisite coursework must be a "C" or higher.
    - **All prerequisite courses must be complete or in progress when you apply to the nursing program**.
    - ENGL 1301 - Composition I
    - PSYC 2314 - Lifespan Growth & Development
    - BIOL 1322 - Nutrition & Diet Therapy
    - BIOL 2301 - Anatomy and Physiology I
    - BIOL 2101 - Anatomy and Physiology I Lab
    - BIOL 2302 - Anatomy and Physiology II
    - BIOL 2102 - Anatomy and Physiology II Lab
    - BIOL 2120 - Microbiology for Non-Science Majors
    - BIOL 2320 - Micro for Non-Science Majors Lab

    *HUMA 1315 - Fine Arts Appreciation is **not** a prerequisite. This course must be **complete prior to graduation**.*

7. Grades from all science courses must be within the last five years.
8. Grade replacements will be recorded as the highest grade earned.
9. Successfully complete DORI 0200 or meet approved exemptions prior to acceptance into the healthcare professions program.
10. Pass all sections of Texas Success Initiative (TSI), an approved alternative test, or be exempted from the test.
11. **Register and take the ATI TEAS exam.**
    - Register through the ATI website at atitesting.com for the ***TEAS for Nursing Students***
    - **ALL TEAS EXAM NEED TO BE TAKEN IN PERSON AT A TESTING SITE**
    - Special accommodations should be made with Special Populations and Testing Center before registering with ATI to ensure resources are available.
        - Special Populations: specialpopulations@lit.edu 409-951-5708
        - Testing Center: testingcenter@lit.edu 409-247-4978
    - Exam fee $107.00
    - One exam transcript (exam score) will be provided to the school of the student's choice with the purchase of the ATI TEAS exam. Additional transcripts (exam scores) may be purchased and sent to additional schools. See the ATI website for the cost of additional transcripts (atitesting.com).
    - *Important Note:* Check the testing registration schedule and avoid waiting until the end of the testing period to assure testing times are available prior to the admission deadline. Admission packets will not be accepted past the deadline.
- 12. Prospective candidates in consideration for admission will be contacted by email to:**submit the blue card from the Texas Board of Nursing** to the nursing program (See Texas Board of Nursing eligibility requirements/criminal background check).

- provide consent for enrollment in nursing courses and acknowledge receipt of information regarding all required forms, documentation, and immunizations necessary for participation in the Nursing Program.

Terms and Conditions for Admissions

Selective Admission

Admission to the AASN program is based on ranking of all applicants in relation to the number of students the program is able to admit. The total number of students admitted to the program is based on clinical space and faculty availability. Admission to Lamar Institute of Technology **does not** guarantee admission to the nursing program.

- **Ranking** of applicants is based on
  - overall GPA, science GPA, number of repeated courses, TEAS scores
  - Additional points based on grades in the following courses:
    - CHEM 1306 & 1106 Introduction to Chemistry or General Chemistry
    - Math 1314 College Algebra or Contemporary Math
    - Introduction to Psychology or Sociology

Incomplete/Late Applications

Incomplete applications or applications submitted after the deadline will not be considered. Admission information is not a contract and subject to change based on Nursing Program policy changes.

Conditional Acceptance

Acceptance into the AASN Program is conditional, pending all deadlines and documentation requirements including update on passing in progress courses, satisfactory criminal background check, documentation of immunizations, physical exam, drug testing, CPR, etc. If any conditional acceptance requirements are not met, admission to the AASN Program will not be granted.

Applicant's Responsibilities

The applicant must maintain a professional demeanor throughout the application process. The applicant must keep his/her LIT email and mailing address current with the Allied Health Office, Nursing Program, and the LIT Admissions and Records Office.

Physical Exam and Immunizations

Applicants to the AASN Program and current students must provide documentation of physical examination annually. In addition, students must provide evidence/documentation of the following disease processes, immunizations, and serologic testing before providing patient care. Students will be given instructions to submit all documentation to the nursing admin and clinical coordinator.

- History of varicella disease or varicella immunization (2 doses)
- Measles, mumps, and rubella (MMR) vaccine (2 doses)
- Tetanus vaccine (every 10 years)
- Hepatitis B vaccine 2 or 3 dose series and serology
- Serologic testing demonstrating immunity (in lieu of any immunization)

- Negative Tuberculin skin test or provider attestation statement (TB questionnaire and chest x-ray in accordance with CDC policy)
- Influenza immunization for flu season (by Oct. 1)
- Drug Screening (instructions from Nursing Program)
- American Heart Association Basic Life Support for Healthcare Providers (must be current through the end of the semester)

Texas Board of Nursing Eligibility Requirements (Criminal Background Check)

Acceptance into the nursing program is provisional based on the Texas Board of Nursing (TBON) FBI criminal background check. Upon acceptance in the ADN nursing program, students will be instructed to complete the FAST pass process to obtain fingerprints, Texas DPS, and the FBI background check process. Students must follow the eligibility guidelines set by the Board of Nursing.

The LIT AASN Program will submit the names and email addresses of all applicants to TBON for the required Criminal Background Check. TBON will communicate directly with each applicant via email with instructions for making an appointment to be fingerprinted, if needed. Applicants who successfully complete the Criminal Background Check will receive a blue post card (Blue Card) or letter in the mail indicating that no significant criminal records were identified. Applicants who have recently had their fingerprints completed for TBON may not need to be fingerprinted again but will still receive a Blue Card or letter. Applicants with a positive Criminal Background Check will be notified by TBON and given instructions for the required Declaratory Order process. The Blue Card (or the Declaratory Order outcome letter) is a mandatory requirement to obtain full acceptance into the nursing program.

Required Notice to Students: The personal email address that you provide to TBON is required to schedule fingerprinting for your criminal background check and is subject to release to the public pursuant to the Texas Public Information Act. <u>Assure that you are using an email address that does not contain unprofessional verbiage.</u>

To determine eligibility for Texas nursing license, the Texas Board of Nursing requires that each applicant answer the following questions:

1. Have you ever had any disciplinary action on a nursing license or a privilege to practice in any state, country, or province?
2. Do you have an investigation or complaint pending on a nursing license or a privilege to practice in any state, country, or province?
3. Have you, in the last 5 years*, been addicted to and/or treated for the use of alcohol or any other drug?
4. For any criminal offense*, including those pending appeal, have you:
   (You may only exclude Class C misdemeanor traffic violations or offenses previously disclosed to the Texas Board of Nursing on an initial or renewal application.)
   a. been arrested and have a pending criminal charge?
   b. been convicted of a misdemeanor?
   c. been convicted of a felony?
   d. pled nolo contendere, no contest, or guilty?
   e. received deferred adjudication?

f. been placed on community supervision or court-ordered probation, whether or not found guilty?
g. been sentenced to serve jail, prison time, or court-ordered confinement?
h. been granted pre-trial diversion?
i. been cited or charged with any violation of the law?
j. been subject of a court-martial; Article 15 violation; or received any form of military judgment/punishment/action?

NOTE: Expunged and Sealed Offenses: While expunged or sealed offense, arrests, tickets, or citations need not be disclosed, it is your responsibility to ensure the offense, arrest, ticket, or citation has, in fact, been expunged or sealed. It is recommended you submit a copy of the Court Order expunging or sealing the record to our office with your application. Non-disclosure of relevant offenses raises questions related to truthfulness and character. (See 22 TAC §213.27)

NOTE: Orders of Non-Disclosure: Pursuant to Tex. Gov't Code § 552.142(b), if you have criminal matters that are the subject of an order of non- disclosure you are not required to reveal those criminal matters. However, a criminal matter that is the subject of an order of non-disclosure may become a character and fitness issue. Pursuant to Gov't Code chapter 411, the Texas Nursing Board is entitled to access criminal history record information that is the subject of an order of non-disclosure. If the Board discovers a criminal matter that is the subject of an order of non-disclosure, even if you properly did not reveal that matter, the Board may require you to provide information about any conduct that raises issues of character and fitness.

5. Have you ever had any licensing (other than a nursing license) or regulatory authority in any state, jurisdiction, country, or province revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew or otherwise discipline any other professional or occupational license, certificate, nurse aide registration or multistate privilege to practice that you held?
6. Are you currently suffering from any condition for which you are not being appropriately treated that impairs your judgment or that would otherwise adversely affect your ability to practice nursing in a competent, ethical, and professional manner
7. *Are you currently the target or subject of a grand jury or governmental agency investigation?
8. *Are you currently a participant in an alternative to discipline, diversion, or a peer assistance program? (This includes all confidential programs)
   NOTE: Any positive response will remain confidential and not subject to public disclosure unless required by law.
9. Have you ever been granted the authority to practice nursing in any country, state, province, or territory?
   NOTE: This does not apply to any nursing license(s) issued by another US state or territory, excluding Puerto Rico. If you were licensed in Puerto Rico, you should answer yes.

*Pursuant to the Texas Occupations Code §301.207, information, including diagnosis and treatment, regarding an individual's physical or mental condition, intemperate use of drugs or alcohol, or chemical dependency and information regarding an individual's criminal history is confidential to the same extent

that information collected as part of an investigation is confidential under the Texas Occupations Code §301.466.