



LAMAR INSTITUTE
OF TECHNOLOGY

SAFETY & FIRE REPORT 2018

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM™

University police department

The Lamar University Police Department is an integral part of providing a safe and secure community for our students.

Lamar University police officers, unlike “security officers” on many campuses, are certified Texas Peace Officers with statewide jurisdiction to enforce local, state and federal laws. The department employs a 24-hour staff of trained dispatchers, patrols and handles all investigations of offenses on the LIT campus.

If on-campus assistance is necessary, a mutual-aid agreement with the City of Beaumont Police Department and Jefferson County Sheriff’s Department guarantees quick response from additional officers.

Lamar University Police Mission Statement

Primary goals are to protect faculty, staff, students and visitors against criminal attack, to preserve the peace and to protect the property of the University and college community. Additionally the Police Department manages law enforcement and security operations, and engages in long term planning to assure maximum effectiveness.

Important Phone Numbers

For emergencies from an on-campus telephone, contact the University Police Dept. (LUPD) by calling **7777** or 911.

For off-campus emergencies, call **880-7777** or 911.

For emergencies during a campus power outage (no phones or electricity), please call **838-7023** or **838-7024** for the police dispatcher.

Non-Emergency calls on-campus Dispatcher **8307**

Administrative Office **8305** or
TDD Phone **7305**.

Campus Access & Security

Lamar Institute of Technology is a public and open campus. No effort is made to restrain the general public from entering the campus; however, the University Police Department reserves the right to bar individuals who are considered a threat to the well being of the LIT community.

LUPD provides 24-hour patrol of campus property and facilities, and designated building coordinators establish and maintain access to their respective buildings. The campus is routinely inspected for environmental safety

hazards such as insufficient lighting and overgrown shrubbery; however, members of the LIT community are encouraged to report locations of concern to University Police.

LIT has a notification system to reach individual students via e-mail, voice messages and/or text messaging. Incoming students should verify their primary phone number with the Records Office. New employees should verify their primary phone number with Human Resources.

Disciplinary procedures & sanctions

All violations of federal, state and local laws and LIT Rules and Regulations are reported to the LUPD as appropriate. Each violation is considered one offense. Once a criminal report is filed with LUPD, it is investigated by the Criminal Investigation Division. When a suspect is identified, the case is referred to the Jefferson County District Attorney's office for prosecution.

Aside from the criminal charges, the Vice President for Student Services refers the suspect for college disciplinary action. The vice president may choose to hear cases that involve charges of a sexual nature, hazing, cases involving temporary suspension or other cases in which the law may grant authority. If the vice president chooses not to hear a case, a judicial officer or CAMPUS ACCESS AND SECURITY judicial board will be appointed to pursue the case. All disciplinary hearings will adhere to the procedures for notification,

evidence, counsel/advisors, burdens of proof, records, findings and appeals as outlined in the current edition of the Code of Student Conduct. Institute actions may include but are not limited to monetary fines, work hours, probation, mandatory participation in specific awareness/rehabilitation programs and/or suspension or expulsion from LIT. In all hearings, both the accused and accuser will have the opportunity to present their versions of the facts, to present other evidence in support of the case including witnesses, and to question evidence presented. In cases of alleged sexual assault, both the accuser and accused will be informed of the outcome of any disciplinary hearing.

For complete procedures and information involving discipline hearings, sanctions, penalties and appeals, please refer to the current edition of the LIT Catalog/Student Handbook available online at www.lit.edu.

Effective crime prevention

Effective crime prevention is often a matter of common sense and being aware of one's surroundings. Some basic ways NOT to be victim include:

- Walk with friends in well-lit areas.
- Always lock your car.
- Park in well-lighted areas.
- Have your keys ready when you approach your car, and check the front and back seats before entering.
- Keep your keys secure, lock your room or apartment, and do not leave personal belongings unattended.
- Engrave your name or identification on personal property.
- Be alert for strangers.
- If you are followed, cross the street, change direction and go to a well lighted public area.
- Report the loss or theft of keys and valuables immediately to the University Police Department, 880-7777.
- Report crimes, suspicious situations and security concerns immediately to the University Police Department, 880-7777.
- Attend organization- and college-sponsored programs on such topics as acquaintance rape, crime prevention and the use of alcohol and other drugs. Programs, both open to the public and by request only, are offered throughout the academic year. For information, call University Police at 880-8305.

If you see any suspicious activity on campus, report it to LUPD. Call **880-7777**.

Sex offender registration information

In 2002, the Wetterling Act (the federal law dealing with state registration of sex offenders) was amended by the Campus Sex Crimes Prevention Act (CSCPA) to require states to obtain information about enrollment or employment of registered sex offenders at institutions of higher education, and to provide that information to campus police departments or other appropriate law enforcement agencies.

The CSCPA requires institutions of higher

education to provide notice to the campus community of where information identifying registered sex offenders who are enrolled or employed at the institution can be obtained.

A provision was added to FERPA to allow a university to disclose information provided to it under the Wetterling Act concerning registered sex offenders, including personally identifiable, non-directory information from education records disclosed without prior consent.

For local registered sex offender information go to:

https://records.txdps.state.tx.us/DPS_WEB/SorNew/index.aspx

Information identifying registered sex offenders must be provided to the campus police department or other appropriate law enforcement agency by the state. The university must advise the campus community where sex offender information can be obtained, and must make the information available to members of the campus community by some means. The Texas Department of Public Safety must obtain the information and provide it to the university. The university is not required ask registrants or prospective employees about the information. The Department of Public Safety has adopted the following procedure:

Notification of Enrollment at or Employment by Institutions of Higher Education Any registered offender who is enrolled as a student of any university, college, community college, or other institution of higher education, or is, with or without compensation, a full-time or part-time employee of that university, college, community college, or other institution of higher education, or is carrying on a vocation at the university, college, community college, or other institution of higher education, shall report their status as an employee, student, or carrying on a vocation to their local law enforcement authority in the area for which they establish residence within this state.

Upon receipt of this information, the local law enforcement authority shall forward this information to the Department of Public Safety and provide notice to the Campus Police or local law enforcement authority in the jurisdiction where the institution is

located, of the fact that this person is a registered sex offender and is employed; a student; or carrying on a vocation within their institution.

The registrant shall notify the local law enforcement authority in the area for which they established residence within this state when ceasing to be employed, enrolled as a student, or carrying on a vocation, at the university, college, community college, or other institution of higher education.

Upon receipt of this information, the local law enforcement authority shall forward this information to the Department of Public Safety and provide notice to the Campus Police or local law enforcement authority in the jurisdiction where the institution is located, of the fact that this registered sex offender has ceased employment; enrollment as a student; or carrying on a vocation within their institution.

If you are a victim of sexual assault

Tell Someone

Collect your thoughts, then call:

- University Police Department **880-7777**
- Rape Crisis Center **835-3355**
- Student Health Center Counselor **880-8466**

Get Medical Care

As soon as possible, seek medical care from a hospital emergency room or a private physician. A general examination by a rape/sexual assault nurse is advised to collect information for documentation of evidence should you decide to prosecute. The examination may also include testing and treatment to help prevent sexually transmitted diseases. Medication to help prevent pregnancy

may be administered up to 72 hours after the sexual assault.

Report the Assault

It is your decision whether to report the rape to police; however, most rapists are repeat offenders and your report prevent future attacks from occurring. If you plan to file a report, do not clean up the area or alter it in any way prior to LUPD's arrival, and do not bathe, shower, douche or change clothes prior to the

medical examination.

Seek Counseling

The Rape Crisis Center and the Lamar Student Health Center are staffed with counselors who are well trained and compassionate. They can assist you in dealing with the emotional trauma and pain associated with a sexual assault. College officials will also help you change academic and living situations if that is your choice and such options are reasonably available.

Alcoholic Beverages

Alcohol is prohibited on the LIT campus.

Illicit Drugs

Possession, distribution, consumption and/or use of illicit drugs or narcotics on LIT property or property under control of LIT or at any event sponsored by LIT or any LIT student organization, whether or not conducted on LIT property, is prohibited. This rule also applies to all illegal paraphernalia utilized in conjunction with the consumption and/or use of prohibited substances.

High Risk Alcohol Intake

People who consume large amounts of alcohol over a short period of time can reach very high blood alcohol levels before they pass out. This can lead to decreased breathing and death. Vomiting associated with high levels of alcohol may also cause choking and death.

How to help an intoxicated friend

Do:

- Keep calm and get lots of help. Individuals with high alcohol blood levels can be unpredictable and violent.
- Speak in a clear, firm, reassuring manner.
- Stay with a person who is vomiting. If the victim is laying down, turn them on their side, keep the tongue from falling back into their throat and protect them from choking.
- Monitor the person. If they become unconscious (will not wake up or talk to you) or if they appear to have problems breathing, seek medical help immediately.

Don't:

- Don't try to walk, run or exercise the person. Don't try to keep them awake.
- Don't force anything orally—food, liquid (coffee, etc.) or drugs—in an attempt to sober them up.
- Don't give the person a cold shower; this can be very dangerous.
- Don't try to restrain the person without lots of sober assistance.
- Don't permit the person to drive.

High Risks of Alcohol

Health hazards associated with excessive use of alcohol or alcohol dependency include dramatic behavioral changes, retardation of motor skills, and impairment of reasoning and rational thinking. These factors result in a higher incidence of accidents and accidental death for such persons than for nonusers of alcohol. Nutrition also suffers, and vitamin and mineral deficiencies are frequent. Prolonged alcohol abuse causes

bleeding from the intestinal tract, damage to nerves and the brain, psychotic behavior, loss of memory and coordination. Damage to the liver often results in cirrhosis, impotence, severe inflammation of the pancreas, and damage to the bone marrow, heart, testes, ovaries and muscles. Damage to nerves or an organ is usually irreversible.

Health Risks of Other Drugs

Use of illicit drugs may lead to physiological and mental changes similar to those caused by alcohol, although changes are frequently more severe and more sudden. Death or coma resulting from overdose of drugs is also more frequent. Illicit drugs are commonly classified in seven categories: cocaine, amphetamines, heroin and other opiates, hallucinogens, solvent inhalants, steroids, and marijuana. In addition to adverse effects associated with use of a specific drug, intravenous drug users who use un-sterilized needles or who share needles with other drug users can develop AIDS, hepatitis, tetanus and infections in the heart. Brain damage may also result.

Evacuation & lockdown notifications

If a life threatening situation has occurred or is known to be in progress or there are strong indications of a probable immediate life threatening situation on or near campus, there may be a call for individuals to evacuate from campus or possibly shelter in place. Therefore, every member of the campus community is encouraged to sign up for the emergency notification system (Connect-Ed). Members of the Lamar Institute of Technology community should sign up for access to the emergency notification system.

The Connect-ED system is capable of contacting individuals on cellular, home or office phones, PDAs, voice mail, and by text

message, e-mail and TTY/TTD. Through the Connect-ED system, Lamar University and LIT can contact thousands in minutes. Presently, the Connect-ED system will call two phone numbers and send messages to two e-mail addresses from what is posted in the student and employee information systems.

The emergency notification system is tested periodically, normally once during each long semester. Test messages to the campus community may or may not be announced. Unannounced test messages will indicate that the activation is a test or be followed immediately by an “all clear” message.

In case of a fire

If a fire occurs at LIT, students should exit the building as calmly and orderly as possible.

Everyone should get as far away from the buildings as possible, and not re-enter any buildings until an “all clear” has been given.

Emergency warning activation policy

It is the explicit policy of Lamar Institute of Technology that it is FAR BETTER TO ACTIVATE WARNINGS, which later prove to be unfounded, THAN NOT TO WARN. False alarms may reduce the effectiveness of subsequent well-founded warnings, but the failure to warn the LIT

community of imminent danger may have far more tragic consequences. Delay required to contact an exhaustive call list has proven deadly in real-life situations. **When in doubt, issue a warning appropriate to achieve the following goals:**

1. A primary goal shall be to preserve life and protect the lives of all involved in hazardous incident(s).
2. A primary goal shall be to provide prompt warning of circumstances and suggested defensive actions to persons in or around the campuses so as to minimize risk to innocent bystanders.
3. Other primary goals shall include apprehension of criminal actors, neutralization of weaponry, protection of property, enforcement of applicable laws, and resumption of normal University activities.

Initial Control of sudden emergencies

The Lamar University Police Dispatcher will assume communications command and contact the Chief of Police. If indicated by the nature of the emergency, requests for the assistance of Beaumont Fire or EMS units and/or of Facilities Management/Operations will take priority over all other actions.

(If immediate contact with the Police Chief is not possible, the Dispatcher will contact the President, or failing that, the highest available person on the line of succession.) The Police Chief or the contacted person will be responsible for deciding what parts of the Emergency Management Plan need to be activated.

LINES OF SUCCESSION

1. President: Dr. Lonnie L. Howard
2. V.P. Strategic Initiatives: David Mosley
3. V.P. of Finance & Operations: Bonnie Albright
4. V.P. of Student & Academic Success: Melissa Armentor
5. Exec. Director Development/LIT Foundation: Pat Calhoun
6. Exec. Director Teaching & Learning Center: Dr. Angela Hill
7. Dean of Student & Academic Success: Miranda Phillips
8. Exec. Director of Marketing & Communication: Chris Elliott
9. Department Chairs:
 - Public Service & Safety: Ken Mason
 - Technology: Pat O'Connor
 - General Ed. & Developmental Studies: Dawn Katz
 - Business Technologies: Lauri Arnold-Calder
 - Allied Health & Sciences: Peter Whittaker

TO ASSUME OPERATIONS CONTROLLER FUNCTION IN CRIME SCENE EMERGENCY

1. Chief of Police, Lamar University, Hector Flores
2. Other police officers in order of rank, then seniority

TO ASSUME OPERATIONS CONTROLLER FUNCTION IN OTHER EMERGENCIES

1. Chief Business & Financial Officer: Bonnie Albright
2. Director of Facilities Maintenance
3. Director of Technology Services: Susan Cook

RECOMMENDED ACTION UPON SIREN ACTIVATION

The purpose of the siren is to give persons on or near campus area notice that an immediate life-threatening situation exists or may occur soon in the Lamar vicinity. It means:

IMMEDIATE danger to life is likely...BE ALERT...

SEEK INFORMATION AND A SAFE HAVEN NOW!

WHEN IN DOUBT, SHELTER IN PLACE.

The recommended course of action will call upon affected public to utilize some judgment. **When the siren is heard, persons must:**

STOP: All impacted must stop and take stock of where they are and what is happening around them. The siren is sounded to prevent people from walking into a deadly situation without notice.

ASSESS: If it is safe to change locations (seek shelter) do so immediately but with extreme caution. If there appears to be no threat at your location wait until additional information (e.g. Connect-Ed, telephone, etc) is available to guide your decision.

SEEK INFORMATION: It is likely that many LIT phones will be overloaded in event of siren activation. Persons should seek access to any available informational source such as friends, local media, and/or campus office contacts (other than Lamar P.D.). Text/call a friend or anyone who might be able to give further information. The Connect-Ed system will likely be activated and furnish information but there is some delay before all calls are completed.

SEEK SAFE HAVEN: Events may require one to shelter in place or leave campus area immediately depending upon nature of threat. Whichever course of action is appropriate, be conscious of potential threats and act calmly so as not to make situation worse. Look carefully before entering buildings, classrooms or other potential shelter areas, drive safely if leaving area. Share your information with others whenever it is safe to do so. If you reach an area of perceived safety, STAY THERE until the official "ALL CLEAR" is received!

Missing student notification policies and procedures for Students

A. It is very important that information about missing or possibly missing students be promptly reported to at least one of the following persons or organizations:

1. Lamar University Police Department (hereafter "LUPD")
2. President, Lamar Institute of Technology
3. Vice President for Student and Academic Success
4. Dean of Student and Academic Success

B. Any missing student report must be referred immediately to LUPD.

C. A student shall be considered "missing" following an abnormal unexplained absence of 24 hours. A report will be made immediately if there is evidence of, or reason to believe there has been, foul play or if there are any indications that the student's life or well being is threatened.

D. Each student must be encouraged to identify a contact person or persons whom Lamar Institute of Technology (hereafter "LIT") shall notify within 24 hours of the determination that the student is missing, in the event that the student has been determined to be missing by LUPD or a law enforcement agency.

E. The student contact information will be treated as confidential and be accessible only to authorized campus officials. Contact information will only be disclosed to law enforcement personnel responsible for a missing person investigation.

F. If a student is under 18 years of age and not emancipated, LIT must notify a custodial parent or guardian within 24 hours of the determination by LUPD or other law enforcement agency that the student is missing. Any additional contact person(s) designated by the missing student will also be notified within 24 hours of the determination that the student is missing.

G. LIT will notify LUPD within 24 hours of the determination that any student is missing, except when LUPD was the entity that made the determination that the student is missing.

H. Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, LUPD MUST be informed within 24 hours that the student is missing.

I. LUPD will inform appropriate law enforcement agencies of persons determined to be missing.

Crime statistics

LIT's crime statistics are determined according to the Federal Bureau of Investigation's uniform crime reporting standards without regard to guilt or innocence. Statistics reflect reports made to campus officials as well as University and local police departments. No crimes addressed in the below chart or other crimes reported involved bodily injury to any person in which the victim was intentionally selected because of actual or perceived race, gender, religion, sexual orientation, ethnicity or disability of the victim.

For more information about LUPD guidelines and procedures, request a copy of the Annual Report from the University Police Department.

Information on the Texas Sex Offender Registration Program is available at: <https://secure.txdps.state.tx.us> (select "Public Site").

Violence Against Women Act Offenses On Campus Crime	2015	2016	2017
Domestic violence	0	0	0
Dating violence	1	0	0
Stalking	4	1	2

Violence Against Women Act Offenses Public Property Crime	2015	2016	2017
Domestic violence	0	0	0
Dating violence	0	0	0
Stalking	0	0	0

Criminal Offenses On Campus	Total occurrences on campus		
	2015	2016	2017
Murder	0	0	0
Negligent manslaughter	0	0	0
Rape	1	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft <i>(does not include theft from a motor vehicle)</i>	0	0	0
Arson	0	0	0

Criminal Offenses Public Property	Total occurrences on public property		
	2015	2016	2017
Murder	0	0	0
Negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft <i>(does not include theft from a motor vehicle)</i>	0	0	0
Arson	0	0	0

Unfounded Crimes	2015	2016	2017
Total Unfounded Crimes		0	0

Hate Crimes On Campus	Occurrences of hate crimes		
	2015	2016	2017
Murder	0	0	0
Negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft <i>(does not include theft from a motor vehicle)</i>	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/ vandalism of property	0	0	0

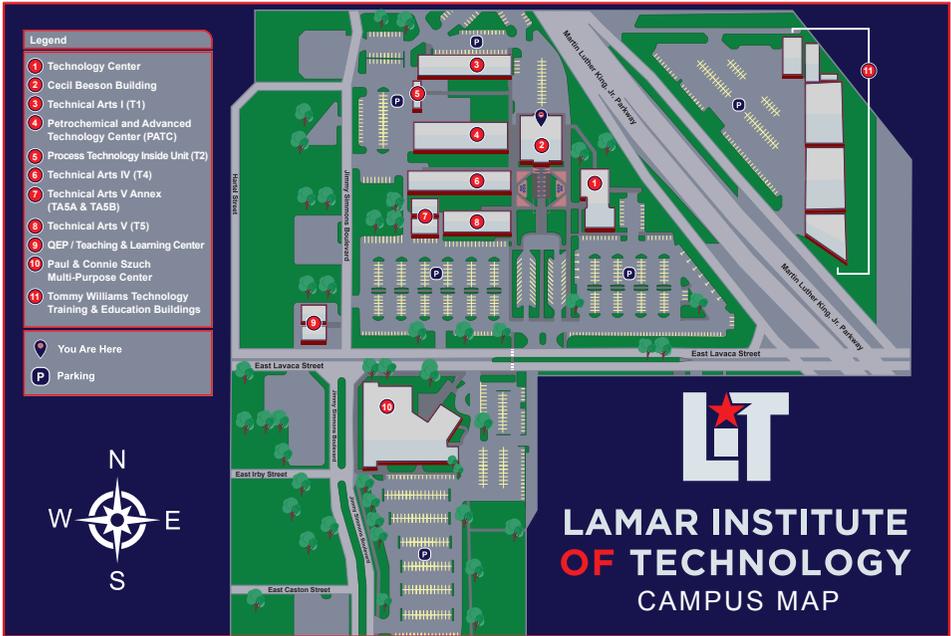
Hate Crimes Public Property	Occurrences of hate crimes		
	2015	2016	2017
Murder	0	0	0
Negligent manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft <i>(does not include theft from a motor vehicle)</i>	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-theft	0	0	0
Intimidation	0	0	0
Destruction/damage/ vandalism of property	0	0	0

Disciplinary Actions On Campus	People referred for Disciplinary Action		
	2015	2016	2017
Crime			
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions Public Property	People referred for Disciplinary Action		
	2015	2016	2017
Crime			
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	1	0	0
Liquor law violations	0	0	0

On Campus Arrests	Number of arrests		
	2015	2016	2017
Crime			
Weapons: carrying, possessing, etc.	0	0	1
Drug abuse violations	1	0	2
Liquor law violations	0	0	0

Public Property Arrests	Number of arrests		
	2015	2016	2017
Crime			
Weapons: carrying, possessing, etc.	0	0	0
Drug abuse violations	0	1	0
Liquor law violations	0	0	0



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Lamar Institute of Technology is an equal opportunity/affirmative action educational institution and employer. Students, faculty, and staff members are selected without regard to their race, color, creed, sex, age, handicap, or national origin, consistent with the Assurance of Compliance with Title VI of the Civil Rights Act of 1964; Executive order 11246 as issued and amended; Title XI of the Education Amendments of 1972, as amended; Section 504 of the Rehabilitation Act of 1973.