DORI 0200 – 2A1

INSTRUCTOR CONTACT INFORMATION

Instructor: Dr. Maegan Collins

Email: mcollins3@lit.edu

Office Phone: 409-257-0053

Office Location: Technology Center 110

Office Hours: Monday 3:00-5:00 and Thursday 3:00-5:00

CREDIT
2 Semester Credit Hours. This course is an institutional requirement for graduation purposes.

MODE OF INSTRUCTION
This is an asynchronous online 16-week course

PREREQUISITE/CO-REQUISITE:
No prerequisites are required for this course

COURSE DESCRIPTION
Psychology of learning and success; examines factors that underlie learning, success, and personal development in higher education. Topics covered include information processing, memory, strategic learning, self-regulation, goal setting, motivation, educational and career planning, and learning styles. Techniques of study such as time management, listening and note taking, text marking, library and research skills, preparing for examinations, and utilizing learning resources are covered. This includes courses in college orientation and the development of students' academic skills that apply to all disciplines.

COURSE OBJECTIVES
Upon completion of this course, the student will be able to:
1. Navigate the systems of college (including technology, career/major exploration, academic advising, registration, and campus resources).
2. Examine factors that underlie learning, success, and personal development in higher education.
3. Discover techniques of study such as time management, listening and note taking, test taking, library and research skills, reading, and memory.
4. Demonstrate the State of Texas core objectives of critical thinking, communication, teamwork, personal and social responsibility, and qualitative reasoning.
5. Understand the concept of financial literacy for students, including the financial aid process.

REQUIRED TEXTBOOK AND MATERIALS
- *College Success Concise* by OpenStax by Amy Baldwin, Free at OpenStax.com
  - The textbook will be integrated into the course for convenience
- Computer
- Internet connection (Broadband highly recommended)
- MS PowerPoint (students are provided with free Office 365 access)
- MS Word or compatible word processor (students are provided with free Office 365 access)
- MS Outlook Email (students are provided with free Office 365 access

ATTENDANCE POLICY
You are required to log on weekly to Blackboard and review the week's course material. Financial Aid may inquire on the last day you interacted with the class, so please keep this in mind and finish the semester strong. Additionally, you are required to check your LIT emails weekly. Assignments are typically due each week.

DROP POLICY
Students are NOT permitted to drop DORI. If you stop completing your coursework, you will FAIL the course and have to retake DORI in order to be eligible to graduate.

If you wish to drop a course, you are responsible for initiating and completing the drop process. If you stop coming to class and fail to drop the course, you will earn an "F" in the course.

STUDENT EXPECTED TIME REQUIREMENT
For every hour in class (or unit of credit), students should expect to spend at least two to three hours per week studying and completing assignments. For a 3-credit-hour class, students should prepare to allocate approximately six to nine hours per week outside of class in a 16-week session OR approximately twelve to eighteen hours in an 8-week session. Online/Hybrid students should expect to spend at least as much time in this course as in the traditional, face-to-face class.

COURSE CALENDAR

I have set due dates on Mondays so that you have a full weekend to work on assignments. Please consult "Additional Policies" for late work standards.

Module	Course Content and Activities	Assignments Due	Date Due
1	Transitioning to College	Chapter 1 Reading Assignment College Basics and Syllabus Quiz Assignment Technology Skills Assessment Assignment Plan for Title IX Training	2/3/25, 11:59 PM
2	Time and Priorities Management	Chapter 2 Reading Assignment Class Introduction Discussion Assignment GRIT Assignment Resource Videos Weekly Planner Assignment Chapters 1&2 Knowledge Check Assignment	2/17/25, 11:59 PM
3	Reading and Note Taking	Chapter 2 Reading Assignment Smiling Faces Assignment Resource Videos Library Tutorial Assignment LIT and its Website Discussion Assignment	3/3/25, 11:59 PM
4	Active Learning	Chapter 4 Reading Assignment Resource Videos LIT Experience Scavenger Hunt Assignment Chapters 3&4 Knowledge Check Assignment	3/17/25, 11:59 PM
5	Building Relationships	Chapter 5 Reading Assignment Title IX/Campus Clarity Assignment Resume Assignment Career Search Exploration Assignment	3/31/25, 11:59 PM
6	Your Health	Chapter 6 Reading Assignment Resource Videos DegreeWorks, Starfish, and Self-Service Banner Assignment Healthy Lifestyle Self-Assessment Assignment Chapters 5&6 Knowledge Check Assignment	4/14/25, 11:59 PM
7	Financial Literacy	Chapter 7 Reading Assignment LIT Scholarship Assignment Prepare for Advising Assignment Advisor Meeting Assignment Resource Videos Preparing for Finals Assignment	4/28/25, 11:59 PM
8	Planning Your Future	Chapter 8 Reading Assignment Advising and Registration Assignment LIT Course Evaluations Assignment	5/8/25, 11:59 PM **NO late work accepted for this module!**

		Chapter 7 & Knowledge Check Assignment Textbook Knowledge Check Final Exam Assignment	

COURSE EVALUATION
Final grades DO IMPACT your overall GPA and will be calculated according to the following criteria:
- Daily Work   45%
- Major Projects and Tests   55%

GRADE SCALE
90-100   A
80-89   B
70-79   C
60-69   D
0-59   F

DORI course requires an average of 70 or above to pass.
LIT does not use +/- grading scale

ACADEMIC DISHONESTY
Students found to be committing academic dishonesty (cheating, plagiarism, or collusion) may receive disciplinary action. Students need to familiarize themselves with the institution's Academic Dishonesty Policy available in the Student Catalog & Handbook at http://catalog.lit.edu/content.php?catoid=3&navoid=80#academic-dishonesty.

TECHNICAL REQUIREMENTS
The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at https://lit.edu/online-learning/online-learning-minimum-computer-requirements. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT
The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email

specialpopulations@lit.edu. You may also visit the online resource at Special Populations - Lamar Institute of Technology (lit.edu).

STUDENT CODE OF CONDUCT STATEMENT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

ARTIFICIAL INTELLIGENCE STATEMENT

Lamar Institute of Technology (LIT) recognizes the recent advances in Artificial Intelligence (AI), such as ChatGPT, have changed the landscape of many career disciplines and will impact many students in and out of the classroom. To prepare students for their selected careers, LIT desires to guide students in the ethical use of these technologies and incorporate AI into classroom instruction and assignments appropriately. Appropriate use of these technologies is at the discretion of the instructor. Students are reminded that all submitted work must be their own original work unless otherwise specified. Students should contact their instructor with any questions as to the acceptable use of AI/ChatGPT in their courses

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

ADDITIONAL COURSE POLICIES/INFORMATION

- **Due Dates:** All assignments, daily work, and major projects/tests due dates are indicated in the Blackboard course for this class and/or on the instructor-supplied course schedule. Due dates are subject to change. I will update you all via Blackboard if changes are made.
- **Late Work:** Late work can be accepted for a 10-point deduction each day after an assignment is due. For instance, an assignment due at 11:59 PM will receive an automatic 10-point deduction on Monday at 6:00 AM, a 20-point deduction the next day, and thereafter until the score is a zero. I DO NOT take any reasons for late assignments. Late=late…no exceptions! Please note that I WILL NOT accept any late assignments for the last module, which has a due date of 5/8/2025. I cannot accept any late assignments due to the semester ending directly after.
- **Work Submissions:** All assignments must be submitted via Blackboard. Assignments submitted through any other method, including email or course mail, will receive a "0".

- **Grading Work:** While I strive to grade quickly, please allow me up to one week to grade your assignment. I will always communicate with students if there is a reason for a grading extension.
- **Communication Preference:** I prefer you email me on Blackboard under "messages." Please wait up to 24 hours on a week day and 48 hours on the weekend for my response. Please note that you <u>must</u> start assignments early as I won't always be available on the weekends!
- **Academic Dishonesty:** All homework, papers, and tests must be the work of the student only. Do not use AI on your assignments, nor copy and paste from the internet or your friends. The first offense of plagiarism may result minimally in a 30-point deduction on the assignment. A second offense may result in a zero on the assignment. Continuous abuse will result in an F in the course.
- **Extra Credit/Bonus Points:** Please do not ask me for individual consideration/favors, which includes asking for extra credit. Any opportunities will be given to the class as a whole and not on an individual basis.

Lastly…I am here to mentor, support, and teach you this semester. Please do not be afraid to ask me any questions and/or seek advice. My door is always open, even if it is after my office hours. I look forward to seeing you all's journeys as LIT Eagles!