DORI_ 0200 _3C1_College Success

INSTRUCTOR CONTACT INFORMATION

Instructor: Carolyn Heflin

Email: cheflin1@lit.edu

Office Phone: 409-257-0059

Office Location: TC Room 218

Office Hours: MWF 8:00-9:00

TWTHF 12:00-2:00

Additional times available by appointment.

CREDIT
2 Semester Non-Credit Hours

MODE OF INSTRUCTION
Face to Face

PREREQUISITE/CO-REQUISITE:
No prerequisites are required for this course

COURSE DESCRIPTION
Psychology of learning and success; examines factors that underlie learning, success, and personal development in higher education. Topics covered include information processing, memory, strategic learning, self-regulation, goal setting, motivation, educational and career planning, and learning styles. Techniques of study such as time management, listening and note taking, text marking, library and research skills, preparing for examinations, and utilizing learning resources are covered. This includes courses in college orientation and the development of students' academic skills that apply to all disciplines.

COURSE OBJECTIVES
Upon completion of this course, the student will be able to:
1. Navigate the systems of college (including technology, career/major exploration, academic advising, registration, and campus resources).
2. Examine factors that underlie learning, success, and personal development in higher education.
3. Discover techniques of study such as time management, listening and note taking, test taking, library and research skills, reading, and memory.
4. Demonstrate the State of Texas core objectives of critical thinking, communication, teamwork, personal and social responsibility, and qualitative reasoning.
5. Understand the concept of financial literacy for students, including the financial aid process.

Approved:

REQUIRED TEXTBOOK AND MATERIALS
• College Success Concise by OpenStax by Amy Baldwin, Free at OpenStax.com
• Computer
• Internet connection (Broadband highly recommended)
• MS PowerPoint (students are provided with free Office 365 access)
• MS Word or compatible word processor (students are provided with free Office 365 access)
• MS Outlook Email (students are provided with free Office 365 access

ATTENDANCE POLICY
You are required to attend class on time and log into Blackboard weekly to complete your assignments. Please contact me if you miss class and I'll be happy to work with you to make sure that you do not fall behind on assignments. I can also mark your absence as excused when provided with an appropriate reason for absence. Unfortunately, the natural consequence of not attending class is failing the course. Students that regularly attend my classes pass this course.

DROP POLICY
Students are NOT permitted to drop DORI. If you stop completing your coursework, you will FAIL the course and have to retake DORI in order to be eligible to graduate.

STUDENT EXPECTED TIME REQUIREMENT
For every hour in class (or unit of credit), students should expect to spend at least two to three hours per week studying and completing assignments. For a 3-credit-hour class, students should prepare to allocate approximately six to nine hours per week outside of class in a 16-week session OR approximately twelve to eighteen hours in an 8-week session. Online/Hybrid students should expect to spend at least as much time in this course as in the traditional, face-to-face class.

COURSE CALENDAR

Module	Course Content and Activities	Assignments Due	Date Due
1	Transitioning to College	Class Introduction Written Reflection 1.1-1.3 Written Reflection 1.4 Smiling Faces Assignment	8/27/25 9/1/25 9/3/25 9/8/25
2	Time and Priorities Management	Written Reflection 2.1-2.3 Written Reflection 2.4-2.5 Weekly Planner Assignment	9/10/25 9/15/25 9/17/25
3	Reading and Note Taking	Written Reflection 3.1-3.2 Written Reflection 3.3-3.4 Library Access Assignment	9/22/25 9/24/25 9/29/25
4	Active Learning	Written Reflection 4.1-4.2 Written Reflection 4.3-4.5 LIT Website Assignment	10/1/25 10/6/25 10/8/25
5	Building Relationships	Written Reflection 5.1-5.2 Written Reflection 5.3 Title IX Compliance Training Assignment	10/13/25 10/15/25 10/20/25
6	Your Health	Written Reflection 6.1-6.2 Written Reflection 6.3-6.4 Written Reflection 6.5 Written Reflection 6.6 Healthy Lifestyle Self-Assessment Assignment	10/22/25 10/27/25 10/29/25 11/3/25 11/5/25
7	Financial Literacy	Written Reflection 7.1-7.2 Written Reflection 7.3-7.4 Scholarship Application Verification Assignment	11/10/25 11/12/25 11/17/25
8	Planning Your Future	Written Reflection 8.1 DegreeWorks, Starfish and Self Service Banner Assignment Prepare for Advising Assignment Advisor Meeting Assignment Advising and Registration Assignment	11/19/25 11/24/25 12/1/25 12/3/25 12/3/25

COURSE EVALUATION

Final grades DO IMPACT your overall GPA and will be calculated according to the following criteria:

- Daily Work   45%
- Major Projects and Tests   55%

GRADE SCALE

90-100   A
80-89   B
70-79   C
60-69   D
0-59   F

DORI course requires an average of 70 or above to pass.

LIT does not use +/- grading scale

ACADEMIC DISHONESTY

Students found to be committing academic dishonesty (cheating, plagiarism, or collusion) may receive disciplinary action. Students need to familiarize themselves with the institution's Academic Dishonesty Policy available in the Student Catalog & Handbook at http://catalog.lit.edu/content.php?catoid=3&navoid=80#academic-dishonesty.

TECHNICAL REQUIREMENTS

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at https://lit.edu/online-learning/online-learning-minimum-computer-requirements. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at Special Populations - Lamar Institute of Technology (lit.edu).

STUDENT CODE OF CONDUCT STATEMENT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

ARTIFICIAL INTELLIGENCE STATEMENT

Lamar Institute of Technology (LIT) recognizes the recent advances in Artificial Intelligence (AI), such as ChatGPT, have changed the landscape of many career disciplines and will impact many students in and out of the classroom. To prepare students for their selected careers, LIT desires to guide students in the ethical use of these technologies and incorporate AI into classroom instruction and assignments appropriately. Appropriate use of these technologies is at the discretion of the instructor. Students are reminded that all submitted work must be their own original work unless otherwise specified. Students should contact their instructor with any questions as to the acceptable use of AI/ChatGPT in their courses

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

ADDITIONAL COURSE POLICIES/INFORMATION (Instructor Specific)

- Grading
  - I have set up your Blackboard course to automatically assign a zero on assignments submitted after the due date, however that does not mean that you cannot submit assignments late. Once I grade the assignment, that grade will replace the zero.
  - Apart from the first class, an assignment will be due prior to each class that we have. It will be important to stay current on assignments to successfully contribute to discussions with classmates.
  - I will have assignments graded no later than Friday at 2:00.
  - Please review any comments that I make on your graded assignment. If I deduct points, I always give recommendations on how to improve the next time. If the grade on the submitted assignment is too low, I may also invite you to revise your assignment with the feedback to receive a higher grade.

- Communication
  - Please feel free to address me as Ms. Heflin or Instructor Heflin. I often sign off on my messages informally as Carolyn.
  - I answer Blackboard messages or emails within 24 hours. The exception is on the weekends or holidays, so please contact me by Friday 2:00 or you may not receive a response until Monday morning.
  - Please contact me if you need any help. You will not bother me. It is my job to support you!