Artistry of Hair Design

202610. CSME 1354.6A1

CREDIT
Semester Credit Hours 4 (hours lecture, 5 hours lab)

MODE OF INSTRUCTION
Face to face

PREREQUISITE/CO-REQUISITE:
None

COURSE DESCRIPTION
Introduction to elements of hair design. Topics include the theory and applications of wet hairstyling, thermal hair styling, and finishing techniques.

COURSE OBJECTIVES
Upon completion of this course, the student will be able to
1. Practice basic competencies related to the artistry of hair design
2. Demonstrate the use of tools utilized for hair styling and exhibit basic manipulative skills
3. Follow safety and sanitation laws and rules according the Texas Department of Licensing and Regulations (TDLR)

INSTRUCTOR CONTACT INFORMATION

Instructor:	Kelly Amy
Email:	kamy@lit.edu
Office Phone:	(409) 247-5315
Office Location:	Gateway Room 516
Office Hours:	Monday – Thursday 7:30am to 8am Monday, Tuesday, and Wednesday - 2:50pm to 4pm Thursday 1:50pm to 3pm Friday 8am to 12noon

Approved: Initials/date

REQUIRED TEXTBOOK AND MATERIALS
   <u>Milady Standard Cosmetology, 14th Edition</u> Cengage, 2023

   Online Homework Platform—CIMA
   ISBN-14: 9798214098814 (**14th edition Cosmetology CIMA Course Access Card + CIMA**)

   <u>TDLR Cosmetology Rules and Regulations Book</u>

ATTENDANCE POLICY
Regular class attendance is important to the attainment of the educational objectives of the college. The cosmetology program has formulated an attendance policy that is consistent with the objectives of the program and the needs of the student to fulfill all necessary requirements needed.

Poor attendance is a leading reason for termination from a job in all areas of employment. With this factor in mind, the instructor monitors student course activity daily.

Attendance is 20% of your overall grade, and will be monitored daily.

DROP POLICY
If you wish to drop a course, you are responsible for initiating and completing the drop process. If you stop coming to class and fail to drop the course, you will earn an "F" in the course.

For the latest technical requirements, including hardware, compatible browsers, operating systems, etc., review the Minimum Computer and Equipment Requirements on the LIT Online Experience page. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

COURSE CALENDAR

DATE	TOPIC	READINGS (Due on this Date)	ASSIGNMENTS (Due on this Date)

Week 1	Review Blackboard, Course Syllabus, Student Cosmetology Handbook	Chapter 10 Hair Service Preparation	Tentative 1/22/26
Week 2	Let's Try an Updo	Ch. 10 Hair Service Preparation	Tentative- 1/29/26
Week 3	Ford Park Career Fair	Ford Park Career Fair	Tentative- 2/5/26
Week 4	Blow dry	Chapter 10 Hair Service Preparation Test	Tentative- 2/12/26
	Martin Luther King Jr Day		2/19/26
Week 5	Service Prep and Shampoo Test	Chapter 7 Properties of Hair & Scalp Chapter 8 Hair & Scalp Diseases & Disorders	Tentative- 2/26/26
Week 6	Blow Dry Styling	Chapter 9 Principles of Hair Design	Tentative- 3/5/26
Week 7	Spring Break	Spring Break	Tentative- 3/12/26
Week 8	Blow Dry Styling Test	Chapters 7, 8, & 9 Test Review	Tentative- 3/19/26
Week 9	Brick Lay Roller Set	Chapter 7, 8, & 9 Test	Tentative- 3/26/26
Week 10	Curvature Roller Set	Chapter 12 Hairstyling	Tentative- 4/2/26
Week 11	Roller Set Test	Chapter 12 Hairstyling Review	Tentative- 4/9/26
Week 12	Finger Wave & Pin Curl	Chapter 12 Test	Tentative- 4/16/26
Week 13	Finger Wave & Pin Curl Test		Tentative- 4/23/26
Week 14	Final Exam Review	Final Exam Review	Tentative- 4/30/26
Week 15	Final Exams	Final Exams	Tentative- 5/7/26

COURSE EVALUATION
Final grades will be calculated according to the following criteria:

Participation	20%
Daily Assignments	20%
Chapter Exams	20%
Lab (Hands-on) Exams	20%
Final Exam	20%

GRADE SCALE
- 90-100   A

- 80-89   B
- 70-79   C
- 0-69   F (Repeat Course)

TECHNICAL REQUIREMENTS

For the latest technical requirements, including hardware, compatible browsers, operating systems, etc., review the Minimum Computer and Equipment Requirements on the LIT Online Experience page. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at Special Populations - Lamar Institute of Technology (lit.edu).

STUDENT CODE OF CONDUCT STATEMENT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

ARTIFICIAL INTELLIGENCE STATEMENT

Lamar Institute of Technology (LIT) recognizes the recent advances in Artificial Intelligence (AI), such as ChatGPT, have changed the landscape of many career disciplines and will impact many students in and out of the classroom. To prepare students for their selected careers, LIT desires to guide students in the ethical use of these technologies and incorporate AI into classroom instruction and assignments appropriately. Appropriate use of these technologies is at the discretion of the instructor. Students are reminded that all submitted work must be their own original work unless otherwise specified. Students should contact their instructor with any questions as to the acceptable use of AI/ChatGPT in their courses

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

ADDITIONAL COURSE POLICIES/INFORMATION

1. Student must purchase Milady CIMA Access Card, from LU bookstore Barnes & Nobles, to access online text material by the end of the first week of class.
2. Students will be issued the course required kit second week of school.

3. Students must bring all required text and text materials to class daily. Failure to do so will result in a dismissal for the class.
4. Students must bring all supplies for the course daily. Instructors are not responsible for providing students with the necessary working supplies for the day, and failure to comply will result in dismissal for the class.
5. Students must remain in uniform while on campus. Plain black/ white shirts or scrub tops are acceptable. You may also wear your kit issued stylist jacket. Graphics on shirts are not allowed. CROCS are not considered uniform compliant.
6. If you wish to drop a course, the student is responsible for initiating and completing the drop process. If you stop participating in the course and fail to drop the course, you will earn an 'F' in the course.
7. A grade of 'C' or better must be earned in this course for credit toward degree requirement. If the grade earned is less than a 70 or a "C", you will have to repeat the class.
8. Instructors will respond to email and voicemail communication within 24 hours Monday- Thursday. On weekends or after 5pm, response will be the next business day.
9. Assignments, with the exception of Lab assignments, will automate in CIMA and will be submitted into BlackBoard within 24 hours. **NO LATE ASSIGNMENT WILL BE ACCEPTED.**
10. Additional course policies, as defined by the individual course instructor, will be outlined in the course addendum and provided by the instructor.