

## Managing a Unified Command (HMSY 2337)

### CREDIT

3 Semester Credit Hours (3 hours lecture, 0 hours lab)

### MODE OF INSTRUCTION

Online

### PREREQUISITE/CO-REQUISITE:

NONE

### COURSE DESCRIPTION

A study of the common set of procedures of the unified incident command system for organizing personnel, facilities, equipment, and communications to successfully coordinate multi-agency response. Includes the identification and application of key roles and functional responsibilities for professionally managing multi-agency incidents. Also covers one or more practical application exercises and/or scenarios. This course is timebound, structured and completed totally online

### COURSE OBJECTIVES

Upon completion of this course, the student will be able to

1. Conduct incident command practical competencies. Identify the functional responsibilities of unified incident command.
2. Demonstrate coordination of emergency operation centers and incident command operations
3. Differentiate between successes and failures of recent ICS national level events.
4. Discuss examples of the various roles Executive/Senior Officials play in national emergencies.

### INSTRUCTOR CONTACT INFORMATION

**Instructor:** Nicole Mitchell  
**Email:** nmmitchell@lit.edu  
**Office Phone:** 409.839.2968  
**Office Location:** Multi-Purpose Center (MPC) #204  
**Office Hours:** Monday & Tuesday 8:00am-12:00pm-1:00pm-5:00pm  
Wednesday 8:00am-12:00pm-1:00pm-3:30pm  
Thursday 8:00am-12:00pm-1:00pm-4:00pm  
Friday 8:00am-12:00pm-1:00pm-3:30pm

### REQUIRED TEXTBOOK AND MATERIALS

1. IS100.B: Introduction to ICS The Student Guide to the course is provided online for student download or online viewing at the following website: <http://training.fema.gov/emiweb/is/is100blst.asp> a. IS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This module describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS)

2. IS200.B: ICS for Single Resources and Initial Action Incidents the Student Guide to the course is provided online for student download or online viewing at the following website:



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<http://training.fema.gov/emiweb/is/is200blst.asp> a. ICS 200 is designed to enable personnel to operate efficiently during an incident or event within the Incident Command System (ICS). ICS-200 provides training on and resources for personnel who are likely to assume a supervisory position within the ICS

### ATTENDANCE POLICY

**Online Presence and Participation is Essential:** Students are required to actively engage in the course on Blackboard at least three times per week. This may include submitting assignments, participating in discussions, or reviewing course materials. Consistent and active participation is crucial for successful course completion. **Late Start Emphasis:** This is a late-start course, requiring diligent effort and consistent engagement from the beginning to ensure timely progress. Procrastination is strongly discouraged.

### DROP POLICY

If you wish to drop a course, you are responsible for initiating and completing the drop process. If you stop coming to class and fail to drop the course, you will earn an “F” in the course.

### COURSE CALENDAR

DATE	TOPIC	READINGS (Due on this Date)	ASSIGNMENTS (Due on this Date) Assignments and /Quizzes are submitted in Blackboard, on the assigned dates, <b>before</b> 11:59 p.m.
2/15 - 2/22	<b>Orientation Week</b>	Orientation Module	2/22: <ul style="list-style-type: none"> <li>FEMA Student SID Registration Verification</li> <li>Introduction Discussion</li> <li>Orientation Assignment</li> <li>Orientation Test</li> </ul>
2/23 - 3/1	<b>Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual</b>	Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual	3/1: <ul style="list-style-type: none"> <li>Module 1: Lesson 1- Discussion</li> </ul>
3/2 -3/8		Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual	3/5: <ul style="list-style-type: none"> <li>Module 1: Lesson 2- Discussion</li> </ul> 3/8: <ul style="list-style-type: none"> <li>Module 1: Lesson 3- Discussion</li> </ul>
3/9 - 3/15	<b>Spring Break</b>	<b>Spring Break</b>	<b>Spring Break</b>
3/16 - 3/22		Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual	3/19: <ul style="list-style-type: none"> <li>Module 1: Lesson 4- Discussion</li> </ul> 3/22: <ul style="list-style-type: none"> <li>FEMA IS -0700 Assignment</li> </ul>
3/23 - 3/29		Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual	3/29: <ul style="list-style-type: none"> <li>Module 1 Discussion</li> <li>Module 1 Assignment</li> </ul>

3/30 - 4/5 (No Class on Friday 4/3)	<b>Module 2- IS-200.C: Basic Incident Command System (ICS) for Initial Response Student Manual</b>	Module 2- IS-200.C: Basic Incident Command System (ICS) for Initial Response Student Manual	4/2: Module 2: Lessons 1-5 Discussion
4/6 - 4/12		Module 2- IS-200.C: Basic Incident Command System (ICS) for Initial Response Student Manual	4/12: Module 2: Lessons 6-9 Discussion
4/13 - 4/19		Module 2- IS-200.C: Basic Incident Command System (ICS) for Initial Response Student Manual	4/19: <ul style="list-style-type: none"> <li>Module 2 Discussion</li> <li>Module 2 Assignment</li> </ul>
4/20 - 4/26	<b>Module 3- Major Events and ICS</b>	Module 3- Major Events and ICS	4/26: <ul style="list-style-type: none"> <li>Discussion- Module 3: Failures and Successes</li> </ul>
4/27 - 5/3		Module 3- Major Events and ICS	5/3: <ul style="list-style-type: none"> <li>Module 3: Roles Executive/Senior Officials Play Discussion</li> <li>Module 3 Assignment</li> </ul>
5/4 - 5/10	<b>National Disaster Response Scenario</b>	<b>Final Projects Due</b>	5/9: Final Project Due before 11:59 p.m.
5/11 - 5/15	GRADES SUBMITTED		<b>5/12: FINAL GRADES SUBMITTED</b>

## COURSE EVALUATION

Final grades will be calculated according to the following criteria:

- Module Assignments 60%
- Discussions 10%
- Final Project 30%

## GRADE SCALE

- 90-100 A
- 80-89 B
- 70-79 C
- 60-69 D
- 0-59 F

## TECHNICAL REQUIREMENTS

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at <https://lit.edu/online-learning/online-learning-minimum-computer-requirements>. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

## DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email [specialpopulations@lit.edu](mailto:specialpopulations@lit.edu). You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](https://www.lit.edu/specialpopulations).

### **STUDENT CODE OF CONDUCT STATEMENT**

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at [www.lit.edu](http://www.lit.edu). Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

### **ARTIFICIAL INTELLIGENCE STATEMENT**

Lamar Institute of Technology (LIT) recognizes the recent advances in Artificial Intelligence (AI), such as ChatGPT, have changed the landscape of many career disciplines and will impact many students in and out of the classroom. To prepare students for their selected careers, LIT desires to guide students in the ethical use of these technologies and incorporate AI into classroom instruction and assignments appropriately. Appropriate use of these technologies is at the discretion of the instructor. Students are reminded that all submitted work must be their own original work unless otherwise specified. Students should contact their instructor with any questions as to the acceptable use of AI/ChatGPT in their courses

### **STARFISH**

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

### **ADDITIONAL COURSE POLICIES/INFORMATION**

I **DO NOT** accept late work. All assignments are due as scheduled. There are a few exceptions but those will be discussed on a case by case basis (ex. Medical situation such as hospitalization).

**Preferred means of communication:** Email: [nmmitchell@lit.edu](mailto:nmmitchell@lit.edu) or 409.839-2978

**Communication Response Time:** Expected response time for communications with instructor is 48 hours (except weekends).

**Grading Response Time:** Assignments should be returned with grades within 2 weeks.