

Coding & Reimbursement Methods (HITT 2335) Fully Online



Credit: 3 semester credit hours (2 hours lecture, 3 hours lab)

Prerequisite/Co-requisite: HITT 1441 with “C” or better. Complete the Online Orientation and answer yes to 7+ questions on the Online Learner Self-Assessment:

<http://www.lit.edu/depts/DistanceEd/OnlineOrientation/OOStep2.aspx>

Course Description:

Advanced coding techniques with emphasis on case studies, health records, and federal regulations regarding prospective payment systems and methods of reimbursement. *This course is time-bound, structured, and completed online*

Required Textbook and Materials:

1. *CPT-4 Standard Edition* 2018 Edition ISBN-13: 978-1622025985, ISBN-10: 1622025989, by AMA.
2. *Basic Current Procedural Terminology and HCPCS Coding* 2018 Edition by Gail I. Smith, MA, RHIA, CCS-P; Published by AHIMA, Product Code: AC200618, ISBN: 9781584266235
3. *Health Information Management Technology: An Applied Approach, Fifth Edition* By Nanette B. Sayles, EdD, RHIA, CCS, CHDA, CHPS, CPHIMS, FAHIMA, Leslie L. Gordon, MS, RHIA, FAHIMA Product # AB103115, ISBN # 9781584265177, Published by AHIMA
4. Computer and Internet Access

Course Objectives:

Upon completion of the course, the student should be able to:

1. Assign and sequence codes according to established guidelines and standards.
2. Apply reimbursement methodologies

Course Outline:

A. Application of the CPT System

1. Understand the contents of the CPT Manual

2. Use the CPT Index

3. Assign a CPT code

B. Outpatient Guidelines vs. Inpatient Guidelines

1. Know the difference between outpatient guidelines and inpatient guidelines

2. References used in

Outpatient Encounters

C. Surgery Section

1. Given a procedure or operative report, correctly assign CPT Codes to the following systems:

a. Integumentary System.

b. Musculoskeletal System

c. Respiratory System

d. Cardiovascular System

e. Hemic, Lymphatic, Mediastinum and

Diaphragm Systems

f. Digestive System

g. Urinary System and Male Genital System

h. Female Genital System and Maternity

Care and Delivery

- i. Endocrine System and Nervous System
- j. Eye and Ocular Adnexa System and Auditory System

2. Apply general and specific coding guidelines to surgery CPT codes

D. Modifiers

- 1. Assign modifiers for outpatient hospital setting and physician setting.
- 2. Identify when to use a modifier.

E. Radiology Section 1. Given a procedure correctly assign CPT Codes to radiology CPT codes.

2. Apply general and specific coding guidelines to radiology CPT

F. Pathology and

Laboratory Services

1. Given a procedure correctly assign CPT

Codes to pathology and laboratory services. 2. Apply general and specific coding guidelines to pathology and laboratory services

G. Medicine

- 1. Given a procedure correctly assign CPT Codes to medicine section.
- 2. Apply general and specific coding guidelines to medicine services

H. Evaluation and Management

(E/M) 1. Given a procedure correctly assign CPT Codes to E/M services.

- 2. Apply general and specific coding guidelines to E/M services.
- 3. Identify the seven components included in the descriptor for the levels of E/M services.
- 4. List the three key components for levels of E/M services **I.**

Anesthesia Section

1. Given a procedure correctly assign CPT codes to Anesthesia services.

2. Apply general and specific coding guidelines to Anesthesia services. **J. HCPCS Level II**

Codes.

1. Explain what codes are assigned.

K. Reimbursement in the Ambulatory Setting

- 1. Explain the prospective payment system utilized for Medicare reimbursement for ambulatory surgery procedures
- 2. Identify the characteristics of the resource-based relative value scale (RBRVS) for Medicare reimbursement for physicians.
- 3. Identify the characteristics for ambulatory patient classification (APC) groups.
- 4. Describe the purpose of the Medicare outpatient code editor
- 5. Discuss the purpose and intended uses for Skilled Nursing Facilities and Home Health Facilities

Grade Scale:

90–100	A
80–89	B
70–79	C
60–69	D
0–59	F

Course Evaluation:

Final grades will be calculated according to the following criteria:

Course Assignments 20%

Revised January 2018

Discussions/Participation	20%
Unit Exams (2)	45%
Final Exam	15%

Course Policies:

1. Students must provide their own textbooks, writing instruments, and other necessary supplies for classes.
2. Students must log onto Blackboard and access this course a minimum of 4 – 5 times per week.
3. Students must respect one another and all faculty.
4. Internet Usage – Students are expected to use proper net etiquette while participating in course emails, assignment submissions, and online discussions.
5. No cheating of any kind will be tolerated. Students caught cheating or helping someone to cheat can and will be removed from the class for the semester. Cheating can result in expulsion from LIT.
6. All exams will be taken on the scheduled dates. If a test is missed due to an emergency situation, the student will have one week to make it up; otherwise a grade of “0” will be assigned. **The instructor MUST be contacted to receive prior approval to take the exam late.**
7. All assignments are due when stated. Assignments submitted more than a week late will be reduced 25%.
8. Additional course policies are outlined in “Classroom Policies” provided at the beginning of the semester.
9. Students are expected to follow the Lamar Institute of Technology Code of Conduct and Disciplinary Policy
10. Any violation of classroom/online policies may result in student being asked to leave class and result in an absence.
11. **If you wish to drop a course, the student is responsible for initiating and dropping the course. If you stop logging-in to the course and do not complete the course drop process, then you will earn an “F” grade for the course.**
12. The instructor will respond to e-mail and voice mail communication within 24 hours Monday through Friday. Assignment grades will be published within 2 weeks of the assignment due date.

Technical Requirements:

The latest technical requirements, including hardware, compatible browsers, operating systems, software, Java, etc. can be found online at:

https://help.blackboard.com/enus/Learn/9.1_2014_04/Student/015_Browser_Support/015_Browser_Support_Policy A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of the online technology and resources.

Disabilities Statement:

The Americans with Disabilities Act of 1992 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. Among other things, these statutes require that all students with documented disabilities be guaranteed a learning environment that provides for reasonable accommodations for their disabilities. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409) 880-1737 or visit the online resource: <http://www.lit.edu/depts/stuserv/special/defaults.aspx>

Student Code of Conduct Statement:

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu or obtained in print upon request at the Student Services Office.