



**LAMAR INSTITUTE
OF TECHNOLOGY**

Managing a Unified Command (HMSY 2337)

INSTRUCTOR CONTACT INFORMATION

Instructor: Trazarra Stelly

Email: tnstelly@lit.edu

Office Phone: 409.247.5224

Office Location: Technology Center (TC) #212

Office Hours: Face to Face or Telephone by Appointment Only. Schedule via Starfish. Monday -Friday (Flexible Times)

CREDIT

3 Semester Credit Hours (3 hours lecture, 0 hours lab)

MODE OF INSTRUCTION

ONLINE

PREREQUISITE/CO-REQUISITE:

Completed the Online Orientation and answered 7+ questions correctly on the Online Learner Self-Assessment: <http://www.lit.edu/depts/DistanceEd/OnlineOrientation/OOStep2.aspx>

COURSE DESCRIPTION

A study of the common set of procedures of the unified incident command system for organizing personnel, facilities, equipment, and communications to successfully coordinate multi-agency response. Includes the identification and application of key roles and functional responsibilities for professionally managing multi-agency incidents. Also covers one or more practical application exercises and/or scenarios. This course is timebound, structured and completed totally online.

COURSE OBJECTIVES

Upon completion of this course, the student will be able to

1. Conduct incident command practical competencies. Identify the functional responsibilities of unified incident command.
2. Demonstrate coordination of emergency operation centers and incident command operations
3. Differentiate between successes and failures of recent ICS national level events.
4. Discuss examples of the various roles Executive/Senior Officials play in national emergencies.

REQUIRED TEXTBOOK AND MATERIALS

1. IS100.B: Introduction to ICS The Student Guide to the course is provided online for student download or online viewing at the following website: <http://training.fema.gov/emiweb/is/is100blst.asp> a. IS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This module describes the history, features and

principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS)

2. IS200.B: ICS for Single Resources and Initial Action Incidents the Student Guide to the course is provided online for student download or online viewing at the following website:

<http://training.fema.gov/emiweb/is/is200blst.asp> a. ICS 200 is designed to enable personnel to operate efficiently during an incident or event within the Incident Command System (ICS). ICS-200 provides training on and resources for personnel who are likely to assume a supervisory position within the ICS.

ATTENDANCE POLICY

Students are expected to log into the course via Blackboard at least 3 times per week. Regular participation is necessary to pass this course.

DROP POLICY

If you wish to drop a course, you are responsible for initiating and completing the drop process by the specified drop date as listed on the [Academic Calendar](#). If you stop coming to class and fail to drop the course, you will earn an “F” in the course.

STUDENT EXPECTED TIME REQUIREMENT

For every hour in class (or unit of credit), students should expect to spend at least two to three hours per week studying and completing assignments. For a 3-credit-hour class, students should prepare to allocate approximately six to nine hours per week outside of class in a 16-week session OR approximately twelve to eighteen hours in an 8-week session. Online/Hybrid students should expect to spend at least as much time in this course as in the traditional, face-to-face class.

COURSE CALENDAR

DATE	TOPIC	READINGS (Due on this Date)	ASSIGNMENTS (Due on this Date) All Submission Due by 10:00 P.M.
3/20 - 3/25	<ul style="list-style-type: none"> • Orientation • Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual 	3/23: Orientation Module 3/25: Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual	3/23 <ul style="list-style-type: none"> • Orientation Assignment- • Discussion 1- Introduction and Netiquette • Orientation Sample Assignment • Sample Orientation Test 3/25 <ul style="list-style-type: none"> • Module 1: Discussion -Lesson 1

3/26 -4/1	<ul style="list-style-type: none"> Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual 	4/1: Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual	4/1 <ul style="list-style-type: none"> Module 1: Discussion -Lesson 2 Module 1: Discussion- Lesson 3
4/2- 4/8	<ul style="list-style-type: none"> Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual 	4/8: Module 1-IS 100.c Introduction to the Incident Command System (ICS) Student Manual	4/8 <ul style="list-style-type: none"> Module 1: Discussion 4 FEMA IS -0700 Assignment Discussion- Module 1 Assignment 1
4/9 – 4/15	<ul style="list-style-type: none"> Module 2- IS-200.C: Basic Incident Command System (ICS) for Initial Response Student Manual 	4/15: Module 2- IS-200.C: Basic Incident Command System (ICS) for Initial Response Student Manual	4/15 <ul style="list-style-type: none"> Discussion- Module 2 <p><i>Begin Working on Final Project</i></p>
4/16 - 4/22	<ul style="list-style-type: none"> Module 2- IS-200.C: Basic Incident Command System (ICS) for Initial Response Student Manual 	4/16: Module 2- IS-200.C: Basic Incident Command System (ICS) for Initial Response Student Manual	4/22 <ul style="list-style-type: none"> Discussion- Module 2 Lesson 6-9 Assignment 2 Discussion - Module 2
4/23 – 4/29	<ul style="list-style-type: none"> Module 3- Major Events and ICS 	4/23: Module 3- Major Events and ICS	4/29 <ul style="list-style-type: none"> Discussion- Module 3: Failures and Successes Discussion – Module 3: Roles Executive/Senior Officials Play
4/30 - 5/6	<ul style="list-style-type: none"> Module 3- Major Events and ICS 	4/30: Module 3- Major Events and ICS	5/3 <ul style="list-style-type: none"> Module 3 Assignment <p><i>Work on Final Project</i></p>
5/7 – 5/11	National Disaster Response Scenario	Final Project	5/9 <ul style="list-style-type: none"> Final Project Due

COURSE EVALUATION

Final grades will be calculated according to the following criteria:

- 1. Module Assignments 60%
- 2. Discussions 10%
- 3. Final Project 30%

GRADING SCALE

90-100	A
80-89	B
70-79	C
60-69	D
0-59	F

LIT does not use +/- grading scales

ACADEMIC DISHONESTY

Students found to be committing academic dishonesty (cheating, plagiarism, or collusion) may receive disciplinary action. Students need to familiarize themselves with the institution's Academic Dishonesty Policy available in the Student Catalog & Handbook at <http://catalog.lit.edu/content.php?catoid=3&navoid=80#academic-dishonesty>.

TECHNICAL REQUIREMENTS

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at <https://lit.edu/online-learning/online-learning-minimum-computer-requirements>. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](#).

STUDENT CODE OF CONDUCT STATEMENT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

ADDITIONAL COURSE POLICIES/INFORMATION

I DO NOT accept late work. All assignments are due as scheduled. No Make-up Exams. There are a few exceptions but those will be discussed on a case by case basis. (ex. Medical situation such as COVID-19 hospitalization)

Preferred means of communication: Email: tnstelly@lit.edu or phone: (409) 880-8023

Communication Response Time: Expected response time for communications with instructor is 48 hours (except weekends).

Grading Response Time: Assignments should be returned with grades within 2 weeks.