



**Staff Senate Meeting Minutes**  
*Tuesday, May 14, 2024 @ 10:00 A.M.*  
*TC Building – Room 100*

**Senate Members:**

- |   |   |
|---|---|
| Angela Clark – President                            | Robin Clements - SI/IF, D&F, & M&C                          |
| <del>Cathy Falb – Vice President</del>              | <del>Jamarcus Corks – Instruction</del>                     |
| Rocio Flores - Secretary                            | <del>Stephanie Finley – SI/IF, D&amp;F, &amp; M&amp;C</del> |
| Monica Pier– Treasurer                              | Chelsea Graves - Instruction                                |
| <del>Sherri Anderson – Finance and Operations</del> | <del>Hind Masoud – Instruction</del>                        |
| Jonathon Berittech - Finance and Operations         | <del>Tammie Rossi – Finance and Operations</del>            |
| Ashleigh Bordeman – SI/IF, D&F, & M&C               |   |

**Guests:** Marlene Jennis, Jeremiah Kelly, Ivan Ortiz, Tracielynn Boles

**I. Call to Order @ 10:25**

- a. Staff Appreciation cups were being compiled beginning at 10:00 am with official meeting starting shortly after.

**II. Introductions (if needed)**

- a. No introductions were required.

**III. Minutes Review**

- a. April minutes were motioned for approval by Robin and seconded by Monica.

**IV. Executive Team (ET) Meeting Update**

- a. A meeting with the executive team didn't take place between April and May. Items to mention was a request from students for seating space under stairs in Cecil Beeson Stairway closest to the Eagles' Nest Building. Tracielynn mentioned the requirement of it being a refuge space so would limit us to the possibilities in what could go there. Will still bring it to the attention of the ET.
- b. Temporary Signage is already in the works and being printed.

**V. Budget Update**

Event	Budgeted	Actual
Welcome Lunch	\$150.00	\$146.53

Sam's Club Supplies	\$150.00	\$37.85
Poster Board Markers	\$85	
Marker Holders (4 qty)	\$70	
Poster Printing / Backing	\$100	\$71.85
Winter Treat - Students	\$575	\$534.80
Staff Senate Jackets (Two years' Worth)	\$750	
Staff/Student Appreciation (Approx \$6 per item)	\$1,120	

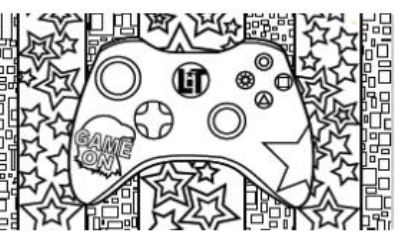
a.

**VI. Old Business**

a. Coloring Boards

- i. Proposing to hang in the CB Mega Bytes Area, Eagles' Nest Building, and at Gateway. Angela working with Facilities to get the supplies needed to hang. Will present the top three to the ET for final approval before printing and purchasing items needed to hang.

ii. Top three picks:



b. Updating representative structure/ Article III Bylaw Update

- i. The provided update was provided during the meeting. No additional changes or updates were determined. An electronic approval will go out to the senate following the meeting to implement or decline the changes.

c. Registration appreciation gift.

- i. Discussion around initial suggestion to change the candy used and all staff senate members challenged to come up with their version of improvement.



## VII. Comment / Concern Submissions

### a. Healthier Food in Mega Bytes

- i. This topic has been brought up multiple times. Mega Bytes adjust to make these options and do not have enough customer support to continue the initiatives. They are working on updating the menu with options that have been well received.

## VIII. New Business

- a. Elections will need to be taking place come June. No major movements can take place until the vote on the update to Article III on the senate structure to determine how the ballots should be created.

## IX. Open Floor

- a. Jeremiah – Marketing is working on enrollment kickoff / student success events planned for the summer.
- b. Ashleigh – HR is still working on the salary schedule. Summer Schedule survey results are in and an announcement on the decision should be coming soon.
- c. Monica and Rocio – Student Success is recovering from the largest graduation yet and actively assisting students with their needs and preparing for a full summer schedule of recruiting.
- d. Robin – IEA office is working on collecting Annual Unit Plans to meet SACSCOC requirements.

## X. Adjournment @ 11:15 am