

**INTERNATIONAL PERSONAL TRAVEL POST-TRIP DISCLOSURE**

In order to comply with Texas Governor Abbott’s Executive Order GA-48, this form must be completed and signed by Lamar Institute of Technology personnel traveling on personal time to countries deemed foreign adversaries on the U.S. Department of Commerce list under [**15 C.F.R. § 791.4**](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Ft.e2ma.net%2Fclick%2Fywfbgm%2Figo6j1wb%2Fe5wu61c&data=05%7C02%7Cthousandjl%40lamar.edu%7Cc248365768c946d0492e08dd8d72990d%7C8cf8605bf7b2482486fb604423c32395%7C0%7C0%7C638822245689176181%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=dvO2TWl53%2F17Rvo0HId1V%2FK4SJepc%2BUciOOF2%2BsBIgk%3D&reserved=0).\*

This completed and signed form is to be submitted to Human Resources within 10 business days of returning to work following this trip.

1. Employee’s Full name:
2. Date of Departure:
3. Date of Return:
4. Destination Country(ies):
5. Purpose(s) of travel:
* I reviewed the Procedure LIT.1.04.13 and the governor’s Executive Order GA-48.
* I did not take any college digital materials or devices on this trip.
* I notified the college of my travel information prior to my departure.
* I attest the above to be true and correct.

Employee Signature Date

Human Resources Signature Date

\*As of the effective date of this policy, foreign adversaries include the People’s Republic of China, including the Hong Kong Special Administrative Region (China); the Republic of Cuba (Cuba); the Islamic Republic of Iran (Iran); the Democratic People’s Republic of Korea (North Korea); the Russian Federation (Russia); and Venezuelan politician Nicolás Maduro (Maduro Regime).