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| LIT Black Logo 1 | **Staff Senate Meeting Minutes**  ***Tuesday, October 14, 2024 @ 10:00 A.M.***  ***Cecil Beeson Conference Room CB 124*** | |
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| Senate Members: | |  |
| Chelsea Graves – President  Jolene Monse-Thompson – Vice President  ~~Rocio Flores - Secretary~~  Joh’Nay “Nay” Coulon– Treasurer  Jonathon Beritiech - Finance and Operations  Kimberly McWhirter – Instruction  Jeremiah Kelly – SI/IF, D&F, & M&C | | Robin Clements - SI/IF, D&F, & M&C  Kimberly Sala - Instruction  ~~Tashanda Tezeno - Instruction~~  ~~Tammie Rossi - Finance and Operations~~  Carmen Savant – Instruction  Stephanie Corley - SI/IF, D&F, & M&C  Angela Clark– Past President/Member at Large (nv) |

1. **Call to Order @ 10:00 am**
2. **Introductions (if needed)**
3. **Minutes Review**
   1. May Minutes approved.
      1. Robin Clements motioned & Jeremiah Kelly seconded
   2. June Minutes approved.
      1. Robin Clements motioned & Carmen Savant seconded
   3. July Minutes approved.
      1. Robin Clements seconded & Carmen Savant seconded
4. **Budget Update**
   1. FY 25: $3,000
5. **Old Business**
6. Fall Door Decorating announcement has been sent.
   * 1. So far there have been 2 submissions.
     2. Jeremiah will post on social media based on Chelsea’s emailed instructions. Most likes will get popular vote.
     3. Prize for the door will be handmade trophy by Angela Clark.
     4. Possible future traveling trophy idea to have welding create one and put the yearly winner on it.
7. LIT Holiday Shirt Fundraiser
   * 1. There’s no way to set up a way to electronically receive funds. We’re open to ideas.
     2. Foundation has Paypal. We might be able to set something up for this.
     3. Amanda Retherford - If that doesn’t work/can’t be done, can the Cashier’s Office accept payment?
     4. Jeremiah – What are the prices if we don’t get 50 shirt orders? - We will order 50 as minimum anyway.
     5. Krista Hunter suggests selling at the tree lighting as well.
8. **Comment / Concern Submissions**
   1. Affirmation Stations – Angela Clark – We could set up inspiration stations around campus. Students, Faculty, & Staff could put inspirational cards in a box for anyone to pull one out when they need it. We provided some examples from Amazon.
   2. Themed Dress Up Weeks – Tabled to next meeting. Suggested asking SGA as this sounds like a student centric idea.
9. **New Business**
   1. Staff Appreciation Gifts – March 7, 2025 – requesting ideas.
      1. Beach towels, tote bags, duffle bags, socks, blankets all mentioned.
      2. Saba would like to design staff appreciation gift.
10. **Open Floor**
    1. Scholarships: 2025 Scholarship is open. Golf Tournament is Saturday. Raffle tickets are for sale and the Tree Lighting on 11/20 will include a wreath decorating contest again this year.
    2. Allied Health via Kim McWhirter: Open House for AH is 10/25 and will be Halloween themed.
    3. GEDS via Carmen: Recruiting event at Comic Con in Beaumont.
    4. Student Services via Kim Sala: Trunk or Treat is 10/29 and candy might not be provided. We have a career fair on 10/16 from 9-2. Registration opens 11/7.
    5. Jonathon – Working on buildings and setting up the golf tournament, the tree lighting, signage refreshes. There’s a new facilities guy you’ll see around. We are working on getting long term card readers at each door.
11. **Adjournment @ 10:50 am**