



Staff Senate Meeting Minutes
Tuesday, December 13, 2022
10:00 A.M.
PATC – Room 102

Senate Members:

Angela Clark – President

~~Cathy Falb – Vice President~~

Monica Pier – Treasurer

~~Ashleigh Bordeman – Finance and Operations~~

Lauren Case - Finance and Operations

Monica Cuccia - Finance and Operations

Homero Lozano - Strategic Initiatives

Guest Attendees: Julia Rodriguez

Members with ~~striketrough~~ were absent.

~~Ebony Simpson – Strategic Initiatives~~

Stephanie Finley - Strategic Initiatives

~~Jamareus Corks – Student and Academic Success~~

Hind Masoud - Student and Academic Success

Melinda White-Davis - Student and Academic
Success

I. Call to Order @ 10:09 am

II. Minutes Review

- a. November – Stephanie motioned to accept, Monica Pier 2nd all in favor.

III. Old Business

- a. 2022 – 2023 Staff Senate Budget

- i. Finance Office denied the use of Local Funds to purchase an item that is to be raffled. Additional suggestions mentioned to reallocate the funds to create a monthly Staff Senate Event the third Friday of every month. Using the funds for a guest speaker. Only 3 Staff Senate members responded to the notification about the need to reallocate the funds. Suggesting at the next meeting with quorum to send out a survey to our staff to see what they'd prefer with three options to choose from and one fill in the blank for other.

1. As a solution we will request a break out session at Convocation to have an open panel. Monica Pier to take this action item to Teaching and Learning Center.

- b. Bylaws

- i. Email was sent to all Staff 10/28/2022 about a meeting on November 11. We had three individuals show up. They all reviewed the Bylaws in a Microsoft Team making edits and comments individually then meeting again, Tuesday, November 29 to discuss changes. Provided the Senate with those changes for review and comment.

c. Pot Luck / Holiday Celebration

- i. Staff Senate partnered with Allied Health Department's Fall Potluck on Monday, November 14, 2022. Provided the budget of \$250 as planned. Responses from the event were positive.

d. Fundraiser

- i. An item will have to be donated to begin this raffle.

e. Senate Updates

- i. Still pending a design to be created.

IV. Comment and Concern Submissions

- a. Effective Communication needed about campus happenings, important dates, deadlines, policy and procedures changes, training opportunities, new hires (HR), etc. We need a centralized-dedicated LIT web page or an email message sent weekly or bi-weekly to all LIT Staff/employees to keep us abreast of important information.

- i. Will bring up to the executive team as this concerns the dissemination of information from top down.

- b. The staff needs raises badly. Us lower paying staff its getting harder and harder on us with the cost of everything going up, yes gas maybe coming down but it's not enough for those of us that are making less \$36K a year. Something needs to be done.

- i. Cost of living raise of 3% just awarded for the FY 23 year. Will also present to the executive team.

V. New Business

- a. None

VI. Open Floor

- a. Melinda Davis – Update for Spring 2023 Free Classes form. – At this time no app is to be required.

Students who are registered will automatically receive the funds.

- b. Stephanie Finley – Scholarship application still available. Multiple with no qualified applicants.

Student must also check the portal for offers after submitting application.

- c. Group Concern – No holiday party for the campus. Will work with President's Office to determine if they will do anything next year or if we should prepare to have an event.

VII. Adjournment @ 11:11 am