

## Calendar of Planning/Assessment/Budgeting Events - Even Year Lamar Institute of Technology

Date	Planning Event	Assessment	Budgeting
March 2020	<p><i>LIT President's Council reviews Agency Strategic Planning Goals/Objectives/Strategies</i></p> <p><i>2020-2021 Departmental Unit Plans develop Goals/Objectives/Strategies with Departmental(s)/Vice President(s)/Presidential Review &amp; Approval</i></p>	<p>LBB<sup>1</sup> Fall Performance Measures Report</p> <p><i>2019-2020 Departmental Unit Plans Assessed</i></p> <p>2020 CCSSE Administered to Random Stratified Sample of LIT Classes</p> <p>2020 LIT Customer Service Survey Conducted</p> <p><i>Spring 2020 Instructor/Course Evaluations Distributed</i></p>	<p><i>FY 2021 Departmental Budget Worksheets Distributed</i></p>
April 2020	<p>Agency Strategic Plan Updated and submitted to the LBB<sup>1</sup></p> <p><i>Institutional Strategic Plan Updated</i></p>	<p>LBB<sup>1</sup> Fall Performance Measures Report</p> <p><i>All Employee Performance Evaluations Due</i></p>	<p><i>FY 2021 Departmental Budget Worksheets Returned &amp; Reviewed by Executive Administration</i></p>
May 2020	<p><i>LIT President &amp; VP's set Budget Priorities at Annual Planning/Budget Hearings</i></p> <p><i>5-year Equipment Plan Updated</i></p> <p><i>Full-Time Faculty Salary Schedule Updated</i></p>	<p><i>Instructor/Course Evaluations Results disseminated to Faculty, Dept Chairs, and VP for Academic Affairs</i></p> <p>THECB<sup>2</sup> Annual LPP Action Plans Due</p>	<p>LAR Prepared and Input into LBB ABEST System.</p>
August 2020	<p><i>Faculty Committee Appointments made by President</i></p>		<p>TSUS<sup>3</sup> Board approves 2021 budget and LAR Submission</p>
September 2020	<p><i>Fall Faculty Program - Presentation of Quality Enhancement Plan &amp; initial CCSSE Results to Faculty &amp; Staff</i></p>		<p><i>FY 2021 budget implemented</i></p>
November 2020	<p><i>Final CCSSE Results Published</i></p>	<p>LBB<sup>1</sup> Annual Performance Measures Report</p> <p><i>Fall 2020 Instructor/Course Evaluations Distributed</i></p>	
December 2020	<p><i>Faculty Developmental Leave/Promotion/and Tenure Applications Due to VP for Academic Affairs</i></p>	<p><i>Fall 2020 Instructor/Course Evaluations Results disseminated to Faculty, Dept Chairs, and VP for Academic Affairs</i></p>	

<sup>1</sup> - LBB is the Legislative Budget Board

<sup>2</sup> - THECB is the Texas Higher Education Coordinating Board. LPP = Low Producing Programs.

<sup>3</sup> - TSUS is The Texas State University System, Lamar Institute of Technology's Governing Board.