



Staff Senate Meeting Minutes
Tuesday, September 16, 2025 @ 2:00 P.M.
Technology Center, Room 105

Senate Members:

Angela Clark – President
Tashanda Tezeno – Vice President
~~Kimberly Sala – Secretary~~
Joh’Nay “Nay” Coulon – Treasurer
Denise Brown – Representative
LeAnn Chisholm-Spring – Representative
~~Stephanie Corley – Representative~~

Members with ~~striketrough~~ were absent.

Jeremiah Kelly – Representative
Carmen Savant – Representative
Mattie Hamilton – Representative
Kennedy Lomas – Representative
Ivan Ortiz – Representative
~~Monica Pier – Representative~~
Chelsea Graves – Past President/Member at Large (nv)

I. Call to Order @ 2:05 pm by Angela Clark

II. Introductions

- a. All members introduced themselves sharing their why of joining and how long they have been on the senate.
- b. History
 - i. Attendees were provided with recaps of the highlights from FY 24 and FY 25. Discussed some of the ideas behind past projects with encouragement that change is welcome.
- c. Expectations
 - i. Review of attendance policy listed in Article IV Section 6. Discussed the need to be in attendance to make things happen and voices heard. That announcements were going to be going out to all staff welcoming visitors, and we need the senate to be in attendance.

III. Old Business

- a. No old business carried over from the previous FY to list on the agenda.

IV. New Business

- a. Bylaw Review
 - i. Most up to date Bylaws were provided to the Staff Senate to review and give feedback on any areas that could be improved.
- b. Budget
 - i. Senate informed we have \$3,000 available to budget out for the fiscal year. Initial ideas of discussion stemmed around Team Building Activities such as Murder Mystery Luncheon, Scavenger Hunt, etc.

- ii. Kennedy suggested finding a corporate sponsor to fund a potato bar to be able to spend our funds elsewhere.
 - iii. It was discussed that we still have 16 Holiday Short Sleeve and 31 Long Sleeve Shirts to Sale to raise funds as well.
- c. Fall Engagement (Door vs Trunk)
 - i. In years previous the Staff Senate sponsored a Door Decorating Contest. With the reduction of entries and the introduction and growing support of the community trunk or treat night it was suggested last fall that we transition to supporting the trunk or treat to give our prize to the best decorated / most original trunk.
 - 1. This was well received around the senate table to transition to supporting the community wide initiative.

V. Open Floor

- a. Angela Clark – The survey that will be sent out for all employees has been updated to help us align concerns or suggestions to areas we are functioned to address. With an “other” option available. These will go out before the meeting and help to create the agendas for each meeting.
- b. Denise Brown – Workforce Training is offering ESL Courses, one even specifically for healthcare professionals. Welding, Canva and Microsoft classes are also being offered. Encouraged to checkout classes that are being offered by visiting workforce.lit.edu
- c. Ivan Ortiz – QEP meeting was held where it was mentioned they discussed clearing up workflows, that includes outreach for flagged students. The process for that is still being defined. Starfish Training is available in the Teaching and Learning Center on Blackboard under Organizations.
- d. Kennedy Lomas – Mentioned that our newest department chair has been reviewing PLA for military transcripts and thought it would be worth considering as a professional development breakout session at our next professional development day.
 - i. It was well received around the table and said it would be worth suggesting – as there is a separate committee that decides what breakout sessions are offered on those days.
- e. Chelsea Graves – Schedule building is about to begin. Mentioned a tool called “Course Dog” that would be beneficial and allow our requirements to be met being we could include credentials in one place.
- f. Jeremiah Kelly – Marketing is working with human resources to create a video for filling vacant positions highlighting why people should want to work with LIT. Mentioned there is a new web form for media / event request of marketing’s presences that’s located on Marketings’ webpage.

VI. Adjournment motioned by Carmen and seconded by Nay Coulon. All in favor.