



Staff Senate Meeting Minutes
Tuesday, June 13, 2023 @ 10:00 A.M.
Eagles' Nest Building – Multi-Purpose Room

Senate Members:

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| Angela Clark—President | VACANT - Strategic Initiatives |
| Cathy Falb – Vice President | Stephanie Finley - Strategic Initiatives |
| Julia Rodriguez - Secretary | Jamarcus Corks - Student and Academic Success |
| Monica Pier– Treasurer | Hind Masoud - Student and Academic Success |
| Ashleigh Bordeman – Finance and Operations | Melinda White-Davis - Student and Academic Success |
| Lauren Case - Finance and Operations | Success |
| Monica Cuccia - Finance and Operations | VACANT– Past President/Member at Large (nv) |
| Homero Lozano—Strategic Initiatives | VACANT – Parliamentarian (nv) |

I. Call to Order at 10:03pm by Vice President Cathy Falb

II. Introductions (if necessary)

- a. Guests included Krista Hunter and Ami Kamara

III. Minutes Review

- a. Motion by Stephanie Finley to adopt minutes, seconded by Hind Masoud, and affirmed by all.

IV. Budget Update

- a. Budget update was skipped due to missing information/missing personnel

V. Old Business

- a. Review of May meeting with Executive Team
- i. Limited peanut allergy snack options in the vending machines
The concerned staff member said they were the one to bring up the topic after noticing an entire row of candy all had peanuts and/or peanut butter in the machine. Overall the group wants to have a diverse range of candy.
Additionally, Monica Cuccia mentioned the current vendor not helping students/faculty/staff when money isn't returned or when parts of the machine are not working and another member proposed looking into other vendors if possible.
No formal motion was made. Meeting continued.

VI. Comment and Concern Submissions

- a. Have Staff Appreciation Week instead of just 1 day
- i. Discussion tabled until July
 - 1. Motioned by Cathy Falb, seconded by Julia Rodriguez, and affirmed by all

VII. New Business

- a. Senate Vacancies / 2023 – 2024 Elections
 - i. An election committee was created by volunteers. Committee is Ashleigh Bordeman and Monica Pier.
- b. Structure of Representatives
 - i. An updated organization chart (attached) was distributed and based on that information the following decisions were made:
 - 1. Cathy Falb motioned to group Institutional Effectiveness/Human Resources/Marketing/and Fundraising (etc) together for a total of 3 Senators to represent the whole group.
 - a. Seconded by Ashleigh Bordeman with all affirmed.
 - 2. Ashleigh Bordeman motioned that 3 Senators be from the 3 “branches” for a total of 9 Senators: 3 from the departments supervised by Dr. Angela Hill; 3 from the departments supervised by Mary Wickland; and 3 from the combined departments.
 - a. Seconded by Hind Masoud, with 9 affirms and 1 nay. Motion passed.
 - ii. Nominations and voting will take place via email in the coming weeks.
- c. Discussion over Fall Potluck vs President’s Office Holiday Lunch/Award
 - i. Cathy motioned to talk to Allied Health about how interested they are in the fall potluck since Staff Senate only supports that event, but it is theirs. The general consensus is that we will do what they are interested in doing.
 - 1. Seconded by Melinda White-Davis, all affirmed, motion passed.

VIII. Open Floor

- a. Melinda White-Davis wondered if we could have a future meeting (maybe August) at Gateway. While most interested, the group is unsure that supervisors would allow staff to leave for that purpose
- b. There was lots of discussion about the technology in Eagles Nest and how it could be simplified and still remain secure. Concerns included having to leave students unattended to pick up printing; potential students without access to computers at home being unable to apply for school or edit their FAFSA (among other concerns) if they don’t have a computer login; ID badges being unavailable unless someone stops their work with one student to help another; etc

IX. Adjournment

- a. Cathy Falb motioned to adjourn at 11:15. Seconded by Jamarcus Corcks, affirmed by all.

College Organizational Chart
