

Faculty Senate Meeting

30 August 2024 2024 / 12:30 PM / PATC 108

ATTENDEES

Attended: Bryan N, Steven J, Chris S, Dr. Connie G, Missy M, R. Peter W, Brian P, Stanley S, Dr. Barron, Trazarra S, Tim S, Tena C

Absent: N/a

Guests: N/a

AGENDA

1. Welcome new members
 - a. **Brain N**
 - b. **Dr. Connie G**
2. Vote in new senate president.
 - a. **Recommendations submitted: R. Peter W**
 - b. **9 members were present at the time of vote excluding new members.**
Peter voted in by unanimous decision.
3. Approve April minutes
 - a. **1st Steven**
 - b. **2nd Missy**
 - c. **All approved, non-opposed**
4. Approve May minutes
 - a. **1st Dr. Barron**
 - b. **2nd Tena**
 - c. **All approved, non-opposed**
5. Class caps for online
 - a. **Look at the national standard 12-15,15-20?**

- b. We use 25 and Dean Alan bumped it to 30 within the department.
- c. All caps should be a set number across the board except for programs that have preset limits in which the preset limit should be the cap. Any changes should be discussed with the department.

NOTES

Group discussion regarding mileage and reimbursement. Plan to follow up with Dr. Hill. Prior discussion reinforced that we would follow state policy. Mileage will be paid when going from Primary workstation to secondary workstation.

Group discussion regarding proration. Need a policy added to our handbook. Exceptions: night classes, weekend classes, 10-year employees? Separate appointment letters for overload with details of proration.

Some employees did not get an email about Sam Dockins passing, we would have liked to pay respect, support family and friends, etc. How do we keep everyone in the loop so we can support each other?

Start of semester issues:

First week many of our tools necessary for student success, broke down or weren't working properly. SSB, Degree works, starfish, copy machines, phones, computers- Gateway, Wi-Fi-internet connection.

Resolution (passed unanimously 8.30.24):

Further to the 2010 Distance Learning Committee a class cap of 25 was implemented for LIT online classes.

We recommend this be implemented consistently across campus for online classes to enhance student success, with the exception of programs that have lower preset limits in which the program limit shall be the cap.

- Motion to adjourn:
 - 1st Missy
 - 2nd Trazarra
- Adjourned @ 1:49