

Lamar Institute of Technology's

# Faculty Senate Meeting Minutes

---

23 February 2024 / 12:30 PM / PATC 108

## ATTENDEES

Attended: Brandon G, Tena C, Peter W, Brian P, Tim S, Trazarra S, Missy M, Chris S, Stanley S, Bryan B,

Absent: Steven J

Guests: Chris Jones

## AGENDA

- Approve December and January Minutes. 1<sup>st</sup> Tim, 2<sup>nd</sup> Missy, all approved
- Faculty Senate Meeting with the Executive Team.
- Employee Retention Surveys.

## Updates from Senators from Each Department

- a. GEDS:
- b. Business Technology:
- c. Allied Health:
- d. Technology:
- e. Public Service

## NOTES

- Meeting with Executive team
  - a. Parking at Gateway, painting on the way and tickets will begin being issued.
  - b. Catering: We ask that dishes be labeled at a minimum, we have events for students, no reason we can do it for faculty/staff. Provide a menu so those with restrictions can plan to eat or make other arrangements.
  - c. Fall Program Director return to work date is up to dean
  - d. New TC copier possibly, submit workorders to track breakdowns
  - e. Overload contract should be coming. Overload is offered to full time faculty first then adjuncts unless a history of refusal to teach low enroll/prorated classes. This may cause schedulers to skip over FT faculty as adjuncts tend to take anything offered.
  - f. Class cap different across the board, need a policy with consistency.
  - g. Years of service, instructor level promotions. Will we be able to apply for these soon?
  - h. Security doors and swipe cards in the works
  - i. Master and base course guidelines needed.
  - j. Upon resignation you are treated as adjunct and may or may not teach classes as we will go to full time first. (Regarding an employee who recently resigned.)
- Employee retention Survey
  - a. Dean acting without policy, coming back 3 weeks vs 2 weeks doesn't factor in pay
  - b. What policy needs changing or updating?
  - c. Would you recommend future employment at LIT to others?
  - d. Remove 2 additional office hours from PD duties
  - e. 2 course release for PD instead of stipend
  - f. Online classed can be worked from home

- g. 10 office hours required only, remove the 30 contact hours, we will be here for face to face classes already
- Faculty development day- We are losing another Tuesday class day this affect our syllabus, we already lost a Tuesday class at the beginning of the semester.
  - Marketing, recruiting, and call outs are extensive jobs
  - Can the LIT family do something for Cynthia M. from LIT Faculty Senate?

## CONCLUSION

Motion to adjourn Bryan-1<sup>st</sup>, Chris-2<sup>nd</sup>

Meeting adjourned @ 1:46pm