

# Faculty Senate Meeting

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27 September 2024 / 12:30 pm / PATC 108

Called to order @12:34pm

## ATTENDEES

Attended: Peter W, Chris S, Dr. Grass, Steven J, Brian P, Missy M, Bryan N, Dr. Barron

Absent: Tena C, Stanley S, Trazarra S

Guests:

## AGENDA

- **Approve Minutes for August meeting**

### New Business

- New faculty senate representative
- Motion and vote on new officer position Treasurer and Archivist:
  - Responsibilities: budgeting, maintenance of FS website (posting minutes produced by Secretary), Archiving of resolutions, bylaws.
- Bryan N. was nominated, Peter 1<sup>st</sup>, Chris 2<sup>nd</sup>. None opposed.
- Bylaw finding:
  - Lit.edu, employees, Faculty Senate, (see attachment pg.3)

### Old Business

- Discuss results of last meeting with Dr. Valentine
  - Mileage and reimbursement
  - Class caps/exceptions
  - Salary schedule
  - Faculty senate budget

- Other items
- Department updates

## NOTES

Dr. Hill sent an email reenforcing mileage to be paid to employees according to state policy.

Class cap resolution, looking into numbers and programs will be going through shared governance process. We have exceptions, not in writing.

Salary schedule, waiting to be released. Discussed instructor level raises. The faculty request to see the salary schedule and have input.

Faculty senate budget, looking to find the source of funds; state funds- spent on students, local funds- less restrictions

Technology not working SACS.

No restructuring of departments.

### **New Business**

A faculty member's car was hit, they were not able to look at the video to see who or when.

Gateway copier not working

Parking tickets? Students parking in reserved

Need designated Handicap Parking for PATC building

## Conclusion

Motion to adjourn:

Chris 1<sup>st</sup>

Dr. Grass 2<sup>nd</sup>

Adjourned @ 1:47

## **Elections**

The officers shall be president, vice president, and a secretary. Officers shall be elected annually from the membership following the conclusion of the last regularly scheduled meeting of the spring semester. Newly elected officers will officially hold office from the first regularly scheduled meeting of the following fall semester (September). Representatives running for the office of the President must have served on the Faculty Senate for at least 1 year.

## **Term in Office**

Members of the full-time contract faculty shall be elected to the senate for two-year (2) terms, with one-half of the members elected each March. The term of office shall begin the first day of the fall semester. Holdover senators and newly elected senators will elect officers in May for the coming year; however, during the summer months, the senate and officers of the preceding year shall continue in office.

An officer may be elected to the same office for two (2) consecutive terms. After a lapse of one (1) year, the individual is eligible again for election to that same office. The individual may be elected to a different office without the one-year lapse.

## **Qualifications**

The voting faculty shall consist of all full-time contract faculty who have completed a least one academic year, excluding anyone whose administrative assignments warrant half-time or more of release time, and also excluding Instructional Department Chairs and all other administrators above that level. The eligible voters shall constitute the voting faculty.

All members of the voting faculty shall be eligible to serve on the faculty senate.