

Lamar Institute of Technology - Student Appraisal of Course & Instructor

COURSE TITLE: Integrated Software Applications I

INSTRUCTOR: Rivera-Estronza, Lizzette

SUBJECT, COURSE NUMBER, SECTION: ITSC 1309-1A1

CRN: 90237

DEPARTMENT: Business Technologies

NUMBER OF QUESTIONNAIRES
COMPLETED FOR THIS SECTION: 3

ENROLLMENT: 5

DELIVERY METHOD: Paper

SEMESTER & YEAR: Fall 2018

STATE- MENT	FREQUENCY OF RESPONSES					AVERAGE SCORE FOR THIS STATEMENT FOR ...						
	5	4	3	2	1	THIS SECTION	ALL COURSES THIS INSTRUCTOR	ALL COURSES THIS DEPARTMENT	ALL COURSES THIS DEPT-PAPER	ALL COURSES THIS DEPT-ONLINE	COLLEGE- WIDE PAPER	COLLEGE- WIDE ONLINE
1	3	0	0	0	0	5.00	4.62	4.59	4.63	4.36	4.58	4.42
2	3	0	0	0	0	5.00	4.69	4.62	4.65	4.47	4.59	4.47
3	3	0	0	0	0	5.00	4.77	4.55	4.58	4.36	4.52	4.33
4	3	0	0	0	0	5.00	4.62	4.50	4.56	4.17	4.41	4.19
5	3	0	0	0	0	5.00	4.77	4.60	4.64	4.40	4.57	4.42
6	3	0	0	0	0	5.00	4.62	4.60	4.66	4.25	4.55	4.35
7	3	0	0	0	0	5.00	4.69	4.63	4.68	4.36	4.60	4.44
8	3	0	0	0	0	5.00	4.77	4.73	4.79	4.43	4.72	4.48
9	3	0	0	0	0	5.00	4.92	4.62	4.68	4.36	4.65	4.43
10	3	0	0	0	0	5.00	4.77	4.68	4.74	4.34	4.69	4.44
11	3	0	0	0	0	5.00	4.77	4.60	4.66	4.35	4.56	4.37
12	3	0	0	0	0	5.00	4.77	4.65	4.72	4.33	4.62	4.42
13	3	0	0	0	0	5.00	4.85	4.64	4.71	4.29	4.63	4.40
14	3	0	0	0	0	5.00	4.85	4.66	4.74	4.25	4.65	4.44
15	3	0	0	0	0	5.00	4.85	4.63	4.71	4.22	4.60	4.37
16	3	0	0	0	0	5.00	4.85	4.64	4.69	4.38	4.61	4.41
17	3	0	0	0	0	5.00	4.85	4.65	4.72	4.31	4.67	4.39
18	3	0	0	0	0	5.00	4.85	4.65	4.69	4.44	4.61	4.43
19	3	0	0	0	0	5.00	4.77	4.58	4.67	4.18	4.53	4.30
20	3	0	0	0	0	5.00	4.92	4.63	4.69	4.33	4.58	4.41
21	3	0	0	0	0	5.00	4.77	4.59	4.67	4.23	4.58	4.36
22	3	0	0	0	0	5.00	4.92	4.67	4.74	4.35	4.59	4.48
23	3	0	0	0	0	5.00	4.92	4.67	4.74	4.35	4.59	4.48
Overall Column Average (in percentage %)						100%	95.8%	92.2%	93.8%	86.2%	92%	88%
24	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00

THE COURSE

1. Course objectives clear & reasonable
2. Learning experiences consistent with objectives
3. Learned a lot in this course
4. Course is generally interesting
5. Text / supporting materials consistent with objectives stated in the syllabus
6. Assignments are clear and appropriate
7. Method of eval/grade policy was clearly explained

THE INSTRUCTOR

8. Appears knowledgeable & competent ...
9. Is well prepared for class
10. Conveys interest in subject
11. Presents ideas in an organized way
12. Evaluates work thoughtfully & fairly
13. Encourages initiative
14. Encourages participation
15. Is interested in students
16. Is available for help & advice

THE INSTRUCTOR

17. Challenges me to think
18. Is reliable in meeting class or present in online course
19. Returns graded tests & papers within a reasonable length of time
20. Explains difficult concepts fully
21. Tests/assessments were fair & a reflection of what we were responsible for
22. Encourages me to ask questions
23. Overall rating of this instructor

Online Course Questions

24. Course introduction video helped my readiness.
25. Course orientation module helped my readiness.
26. Course design was easy to follow and navigate.
27. Instructor encouraged interaction with classmates through discussion boards and/or group projects.
28. Graded assignments/exams provide accurate assessment of my knowledge of course content.
29. The course tools allowed me to monitor my progress towards meeting the established outcomes.

NOTE: 4.00 = 80%

RATING SCALE:

5 = Strongly Agree, 4 = Agree,
3 = Neutral, 2 = Disagree,
1 = Strongly Disagree

RATING SCALE:

Statement 23

5 = Excellent, 4 = Good, 3 = Average,
2 = Needs Improvement,
1 = Needs Substantial Improvement

Lamar Institute of Technology - Student Appraisal of Course & Instructor

COURSE TITLE: Word Processing

INSTRUCTOR: Rivera-Estronza, Lizzette

SUBJECT, COURSE NUMBER, SECTION: POFI 2301-1A1

CRN: 90238

DEPARTMENT: Business Technologies

NUMBER OF QUESTIONNAIRES
COMPLETED FOR THIS SECTION: 2

ENROLLMENT: 2

DELIVERY METHOD: Paper

SEMESTER & YEAR: Fall 2018

STATE- MENT	FREQUENCY OF RESPONSES					AVERAGE SCORE FOR THIS STATEMENT FOR ...						
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2	1	1	0	0	0	4.50	4.69	4.62	4.65	4.47	4.59	4.47
3	0	2	0	0	0	4.00	4.77	4.55	4.58	4.36	4.52	4.33
4	0	2	0	0	0	4.00	4.62	4.50	4.56	4.17	4.41	4.19
5	1	1	0	0	0	4.50	4.77	4.60	4.64	4.40	4.57	4.42
6	0	2	0	0	0	4.00	4.62	4.60	4.66	4.25	4.55	4.35
7	0	2	0	0	0	4.00	4.69	4.63	4.68	4.36	4.60	4.44
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10	2	0	0	0	0	5.00	4.77	4.68	4.74	4.34	4.69	4.44
11	1	1	0	0	0	4.50	4.77	4.60	4.66	4.35	4.56	4.37
12	1	1	0	0	0	4.50	4.77	4.65	4.72	4.33	4.62	4.42
13	2	0	0	0	0	5.00	4.85	4.64	4.71	4.29	4.63	4.40
14	1	1	0	0	0	4.50	4.85	4.66	4.74	4.25	4.65	4.44
15	2	0	0	0	0	5.00	4.85	4.63	4.71	4.22	4.60	4.37
16	2	0	0	0	0	5.00	5.00	4.70	4.76	4.38	4.64	4.45
17	1	1	0	0	0	4.50	4.85	4.64	4.69	4.38	4.61	4.41
18	1	1	0	0	0	4.50	4.85	4.65	4.72	4.31	4.67	4.39
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22	1	1	0	0	0	4.50	4.77	4.59	4.67	4.23	4.58	4.36
23	2	0	0	0	0	5.00	4.92	4.67	4.74	4.35	4.59	4.48
Overall Column Average (in percentage %)						91.4%	95.8%	92.2%	93.8%	86.2%	92%	88%
24	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00

THE COURSE

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23. Overall rating of this instructor

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27. Instructor encouraged interaction with classmates through discussion boards and/or group projects.
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29. The course tools allowed me to monitor my progress towards meeting the established outcomes.

NOTE: 4.00 = 80%

RATING SCALE:

5 = Strongly Agree, 4 = Agree,
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1 = Strongly Disagree

RATING SCALE:

Statement 23

5 = Excellent, 4 = Good, 3 = Average,
2 = Needs Improvement,
1 = Needs Substantial Improvement

Lamar Institute of Technology - Student Appraisal of Course & Instructor

COURSE TITLE: Intermediate Keyboarding

INSTRUCTOR: Rivera-Estronza, Lizzette

SUBJECT, COURSE NUMBER, SECTION: POFT 2301-1A1

CRN: 90239

DEPARTMENT: Business Technologies

NUMBER OF QUESTIONNAIRES
COMPLETED FOR THIS SECTION: 2

ENROLLMENT: 4

DELIVERY METHOD: Paper

SEMESTER & YEAR: Fall 2018

STATE- MENT	FREQUENCY OF RESPONSES					AVERAGE SCORE FOR THIS STATEMENT FOR ...						
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2	0	2	0	0	0	4.00	4.69	4.62	4.65	4.47	4.59	4.47
3	2	0	0	0	0	5.00	4.77	4.55	4.58	4.36	4.52	4.33
4	0	2	0	0	0	4.00	4.62	4.50	4.56	4.17	4.41	4.19
5	1	1	0	0	0	4.50	4.77	4.60	4.64	4.40	4.57	4.42
6	0	2	0	0	0	4.00	4.62	4.60	4.66	4.25	4.55	4.35
7	1	1	0	0	0	4.50	4.69	4.63	4.68	4.36	4.60	4.44
8	1	1	0	0	0	4.50	4.77	4.73	4.79	4.43	4.72	4.48
9	2	0	0	0	0	5.00	4.92	4.62	4.68	4.36	4.65	4.43
10	1	1	0	0	0	4.50	4.77	4.68	4.74	4.34	4.69	4.44
11	1	1	0	0	0	4.50	4.77	4.60	4.66	4.35	4.56	4.37
12	1	1	0	0	0	4.50	4.77	4.65	4.72	4.33	4.62	4.42
13	1	1	0	0	0	4.50	4.85	4.64	4.71	4.29	4.63	4.40
14	1	1	0	0	0	4.50	4.85	4.66	4.74	4.25	4.65	4.44
15	0	2	0	0	0	4.00	4.85	4.63	4.71	4.22	4.60	4.37
16	2	0	0	0	0	5.00	5.00	4.70	4.76	4.38	4.64	4.45
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19	1	1	0	0	0	4.50	4.85	4.65	4.69	4.44	4.61	4.43
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22	1	1	0	0	0	4.50	4.77	4.59	4.67	4.23	4.58	4.36
23	2	0	0	0	0	5.00	4.92	4.67	4.74	4.35	4.59	4.48
Overall Column Average (in percentage %)						89.6%	95.8%	92.2%	93.8%	86.2%	92%	88%
24	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00

THE COURSE

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29. The course tools allowed me to monitor my progress towards meeting the established outcomes.

NOTE: 4.00 = 80%

RATING SCALE:

5 = Strongly Agree, 4 = Agree,
3 = Neutral, 2 = Disagree,
1 = Strongly Disagree

RATING SCALE:

Statement 23

5 = Excellent, 4 = Good, 3 = Average,
2 = Needs Improvement,
1 = Needs Substantial Improvement

Lamar Institute of Technology - Student Appraisal of Course & Instructor

COURSE TITLE: Internship- Business/Office Automation/Technology

INSTRUCTOR: Rivera-Estronza, Lizzette

SUBJECT, COURSE NUMBER, SECTION: POFI 2386-7A1

CRN: 90460

DEPARTMENT: Business Technologies

NUMBER OF QUESTIONNAIRES
COMPLETED FOR THIS SECTION: 3

ENROLLMENT: 3

DELIVERY METHOD: Paper

SEMESTER & YEAR: Fall 2018

STATE- MENT	FREQUENCY OF RESPONSES					AVERAGE SCORE FOR THIS STATEMENT FOR ...						
	5	4	3	2	1	THIS SECTION	ALL COURSES THIS INSTRUCTOR	ALL COURSES THIS DEPARTMENT	ALL COURSES THIS DEPT-PAPER	ALL COURSES THIS DEPT-ONLINE	COLLEGE- WIDE PAPER	COLLEGE- WIDE ONLINE
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2	3	0	0	0	0	5.00	4.69	4.62	4.65	4.47	4.59	4.47
3	3	0	0	0	0	5.00	4.77	4.55	4.58	4.36	4.52	4.33
4	3	0	0	0	0	5.00	4.62	4.50	4.56	4.17	4.41	4.19
5	3	0	0	0	0	5.00	4.77	4.60	4.64	4.40	4.57	4.42
6	3	0	0	0	0	5.00	4.62	4.60	4.66	4.25	4.55	4.35
7	3	0	0	0	0	5.00	4.69	4.63	4.68	4.36	4.60	4.44
8	2	1	0	0	0	4.67	4.77	4.73	4.79	4.43	4.72	4.48
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23	2	1	0	0	0	4.67	4.92	4.67	4.74	4.35	4.59	4.48
Overall Column Average (in percentage %)						98.6%	95.8%	92.2%	93.8%	86.2%	92%	88%
24	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Lamar Institute of Technology - Student Appraisal of Course & Instructor

COURSE TITLE: Administrative Office Procedures I

INSTRUCTOR: Rivera-Estronza, Lizzette

SUBJECT, COURSE NUMBER, SECTION: POFT 1309-3A1

CRN: 90463

DEPARTMENT: Business Technologies

NUMBER OF QUESTIONNAIRES
COMPLETED FOR THIS SECTION: 3

ENROLLMENT: 3

DELIVERY METHOD: Paper

SEMESTER & YEAR: Fall 2018

STATE- MENT	FREQUENCY OF RESPONSES					AVERAGE SCORE FOR THIS STATEMENT FOR ...						
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4	2	1	0	0	0	4.67	4.62	4.50	4.56	4.17	4.41	4.19
5	2	1	0	0	0	4.67	4.77	4.60	4.64	4.40	4.57	4.42
6	2	1	0	0	0	4.67	4.62	4.60	4.66	4.25	4.55	4.35
7	2	1	0	0	0	4.67	4.69	4.63	4.68	4.36	4.60	4.44
8	2	1	0	0	0	4.67	4.77	4.73	4.79	4.43	4.72	4.48
9	2	1	0	0	0	4.67	4.92	4.62	4.68	4.36	4.65	4.43
10	2	1	0	0	0	4.67	4.77	4.68	4.74	4.34	4.69	4.44
11	2	1	0	0	0	4.67	4.77	4.60	4.66	4.35	4.56	4.37
12	2	1	0	0	0	4.67	4.77	4.65	4.72	4.33	4.62	4.42
13	2	1	0	0	0	4.67	4.85	4.64	4.71	4.29	4.63	4.40
14	3	0	0	0	0	5.00	4.85	4.66	4.74	4.25	4.65	4.44
15	3	0	0	0	0	5.00	4.85	4.63	4.71	4.22	4.60	4.37
16	3	0	0	0	0	5.00	4.85	4.70	4.76	4.38	4.64	4.45
17	3	0	0	0	0	5.00	4.85	4.64	4.69	4.38	4.61	4.41
18	3	0	0	0	0	5.00	4.85	4.65	4.72	4.31	4.67	4.39
19	3	0	0	0	0	5.00	4.85	4.65	4.69	4.44	4.61	4.43
20	3	0	0	0	0	5.00	4.77	4.58	4.67	4.18	4.53	4.30
21	3	0	0	0	0	5.00	4.92	4.63	4.69	4.33	4.58	4.41
22	3	0	0	0	0	5.00	4.77	4.59	4.67	4.23	4.58	4.36
23	3	0	0	0	0	5.00	4.92	4.67	4.74	4.35	4.59	4.48
Overall Column Average (in percentage %)						96.2%	95.8%	92.2%	93.8%	86.2%	92%	88%
24	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00

THE COURSE

1. Course objectives clear & reasonable
2. Learning experiences consistent with objectives
3. Learned a lot in this course
4. Course is generally interesting
5. Text / supporting materials consistent with objectives stated in the syllabus
6. Assignments are clear and appropriate
7. Method of eval/grade policy was clearly explained

THE INSTRUCTOR

8. Appears knowledgeable & competent ...
9. Is well prepared for class
10. Conveys interest in subject
11. Presents ideas in an organized way
12. Evaluates work thoughtfully & fairly
13. Encourages initiative
14. Encourages participation
15. Is interested in students
16. Is available for help & advice

THE INSTRUCTOR

17. Challenges me to think
18. Is reliable in meeting class or present in online course
19. Returns graded tests & papers within a reasonable length of time
20. Explains difficult concepts fully
21. Tests/assessments were fair & a reflection of what we were responsible for
22. Encourages me to ask questions
23. Overall rating of this instructor

Online Course Questions

24. Course introduction video helped my readiness.
25. Course orientation module helped my readiness.
26. Course design was easy to follow and navigate.
27. Instructor encouraged interaction with classmates through discussion boards and/or group projects.
28. Graded assignments/exams provide accurate assessment of my knowledge of course content.
29. The course tools allowed me to monitor my progress towards meeting the established outcomes.

NOTE: 4.00 = 80%

RATING SCALE:

5 = Strongly Agree, 4 = Agree,
3 = Neutral, 2 = Disagree,
1 = Strongly Disagree

RATING SCALE:

Statement 23

5 = Excellent, 4 = Good, 3 = Average,
2 = Needs Improvement,
1 = Needs Substantial Improvement

CRN: POFI 2301-1A1**SNS:** 90238**Instructor:** Rivera-Estronza, Lizzette**Course Title:** Word Processing**Dept:** Business Technologies**Delivery Method:** Paper**Comments or Suggestions:**

MRS RIVERA IS VERY KNOWLEDGEABLE OF THE INFORMATION SHE TEACHES. SHE HAS BEEN UNDERSTANDING AND PATIENT. I AM STARTING SCHOOL AFTER 23 YEARS AND SOME THINGS I DON'T GRASP FAST. SHE WILL EXPLAIN AND IS ALWAYS WILLING TO GIVE ONE ON ONE TIME.

CRN: POFI 2386-7A1**SNS:** 90460**Instructor:** Rivera-Estronza, Lizzette**Course Title:** Internship- Business/Office Automation/Technology**Dept:** Business Technologies**Delivery Method:** Paper**Comments or Suggestions:**

GOOD

Construct Averages

All Course Sections for Instructor this Semester

Instructor = Rivera-Estronza, Lizzette

C-1 = Effective Communication
C-2 = Organization of Subject Matter
C-4 = Positive Attitude Toward Students
C-5 = Fairness in Exams and Grading
Q5 = Text & Materials Consistent

Q16 = Available for Help and Advice
Q18 = Reliable in Meeting Class
Q19 = Tests & Papers Returned
Q23 = Overall Instructor Rating
Note: 4.00 = 80%

Department	Course Number	Method	Out	Back	C-1	C-2	C-4	C-5	Q-5	Q-16	Q-18	Q-19	Q-23
BSTC	ITSC 1309-1A1	Paper	5	3	5.00	5.00	5.00	5.00	100.0%	100.0%	100.0%	100.0%	100.0%
BSTC	POFI 2301-1A1	Paper	2	2	4.40	4.60	4.75	4.50	90.0%	100.0%	90.0%	90.0%	100.0%
BSTC	POFT 2301-1A1	Paper	4	2	4.30	4.50	4.38	4.67	90.0%	100.0%	90.0%	90.0%	100.0%
BSTC	POFI 2386-7A1	Paper	3	3	4.93	5.00	4.92	5.00	100.0%	100.0%	100.0%	100.0%	93.4%
BSTC	POFT 1309-3A1	Paper	3	3	4.80	4.73	4.92	4.89	93.4%	100.0%	100.0%	100.0%	100.0%

Average All Course Sections for This Instructor

4.74	4.80	4.83	4.85	95.4%	100.0%	97.0%	97.0%	98.4%
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