

Staff Senate
September 21, 2021

1. Call to Order. The meeting was called to order at 10:04 AM. in the Eagle's Nest Conference room.

2. Attendance.

2.1. Present:

Angela Clark - President, Roneka Polidore – Vice President, Kathy Hawsey – Secretary, Monica Bradley-Pier – Student and Academic Success, Lauren Case – Finance and Operations, Joul Ghorayeb – Finance and Operations, Homero Lozano – Strategic Initiatives, Luke Bourgeois – Strategic Initiatives,

2.2 Absent:

Amber Clark – Strategic Initiatives, John Randall – Student and Academic Success, Stephanie Finley – Finance and Operations, Vacant – Treasurer, Vacant – Past President/Member at Large, Vacant - Parliamentarian

3. Review of Minutes

3.1. Minutes are missing as previous secretary is no longer with LIT.

3.2. Kathy Hawsey was elected as new Staff Senate Secretary.

4. Old Business

4.1. Staff Appreciation – Time ran out for spending budget money for jackets spoken of or polo shirts. Justine will be looking for items this fiscal year. (Portfolio, hats/bandana, Cooling towel, tumbler) were all items suggested.

4.1.1. Service Awards – Were awaiting hire of new HR Director. We now have one in place to assist with the process of securing service awards. Working on getting a company on board for this.

4.1.2 Staff Engagement – Our original idea was too broad and we missed the opportunity to launch it on August 23rd. A new plan is in place with Staff Senate BINGO.

4.2. Follow Up Items – TC Men's Bathroom – Problem fixed; Water Fountain Locks Removal – Most have been removed with the exception of TC Building; New Hire Introductions were posted at Convocation; Building Signage – Small strides have been made but more is needed. (In looking back, the need for building signage was addressed back in 2016).

4.3. Parliamentarian – Position was vacant but Luke Bourgeois volunteered to take the assignment.

4.3.1. Round Table Discussion – All present shared their goals for this new year in Staff Senate.

Angela Clark – Make Staff Senate something that you want to be involved with because it is exciting and moving forward. Kathy Hawsey – To attend all Staff Senate meeting and fulfill my responsibilities, Lauren Case – To have more involvement to make LIT better, Roneka – To assist in making LIT better, Monica Bradley-Pier – To be the positive voice of staff and make sure our voices are heard, Justine Landry – To help meet the president’s goals, Homero Lozano – Take things back to the Golden Years when things were cohesive, taking action an engaging to turn things to a more positive vibe, Luke Bourgeois – To keep Staff Senate hyped and moving forward, Joul Ghorayeb – Assist in making Staff Senate Great!

5. Previously Tabled Discussions

5.1. Emergency Fund – Homero will continue to work with HR and Finance to see the feasibility.

5.2 Bylaws Review/Revision – Angela Clark and Luke Bourgeois will work on this.

6. New Business

6.1. Thanks to Monica Bradley-Pier for the magnificent gift baskets she put together.

6.2. Staff Senate BINGO – email will be sent out to all staff and BINGO.

6.3. Staff Senate members to vote on Stamps to use in BINGO.

6.4. Discussion on honoring past employees (those deceased and those retired who significantly contributed to LIT). Wall of Honor – with name plates to acknowledge and appreciate them. Possibly a showcase. A slideshow and/or newsletter was suggested.

6.5. A motion was made to name a room in the MPC for Debbie Polk – Luke Bourgeois will pursue this endeavor.

6.6. Roneka Polidore suggested doing a monthly kudos with some small gift attached to recognize service.

7. Adjournment

7.1. Motion to adjourn the meeting at 11:04 a.m. was made by Luke Bourgeois, seconded by Monica Bradley-Pier. Motion unanimously carried.

Kathleen Hawsey – 10/29/21